

Ordinary Council Meeting

22 November 2022

Attachments - Under Separate Cover

	Page
07.22.252 Council Meeting Checklist - Update on Actions Taken	
Attachment A Completed Checklist Items	2
Attachment B Outstanding Checklist Items	58
Attachment C Rolling Checklist from Feb 22	68
07.22.271 Local Traffic Committee	
Attachment A Local Traffic Committee Meeting Minutes 2.11.22	80
Attachment B 0035.22 School Zone Infrastructure Combined Plans	97

These attachments to be retained for Council Meeting

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
25/10/2022	05.22.017	Application for Membership of Northern Rivers Joint Organisation (NRJO)	That Council now make application to the Northern Rivers Joint Organisation seeking full membership in lieu of the Council's current Associate non-voting status.	Adam Cameron	31 Oct 2022 2:49pm Laura Black - Completion Completed by Laura Black on behalf of Adam Cameron (action officer) on 31 October 2022 at 2:49:22 PM - Application submitted. Tentative EOM of NRJO proposed for 15 November 2022.
24/05/2022	07.22.100	RFT-21-36 Design and Construct Replacement of Two Bridges	That Council: 1. Accept the tender Ark Construction Group Pty Ltd for RFT21-36 Design and Construct Replacement of Two (2) Bridges at a cost of \$2,775,803.80 (GST inclusive) to be funded from Fixing Country Bridges program (\$2,678,803.80) and a Council contribution (\$97,000 under projects PJ 937036 - Winters Bridge and PJ 937029 Barretts Ck Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:04 PM - Contract awarded
22/03/2022	07.22.058	RFT21-38 Design and Construct Four Bridges	That Council: 1. Accept the tender from Ark Constructions Group Pty Ltd for RFT21-38 Design and Construct Replacement of Four (4) Bridges at a cost of \$8,550,922.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937031 Coutts No.1 Bridge; PJ 937032 Coutts No.2 Bridge; PJ 937034 Koukandowie Creek Bridge and PJ 937035 Skinners Swamp Bridge. 2. Remove Koukandowie Creek Bridge from the scope of works post-award of the contract as a variation should Council's submission for the re-allocation of Fixing Country Bridges grants be delayed or not approved by Transport for NSW (TfNSW). 3. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:58pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:58:33 PM - Contract awarded
24/05/2022	07.22.101	RFT21-37 Design and Construct Replacement of Three Bridges	That Council: 1. Accept the tender from Tobco (Bedrule Pty Ltd) for RFT21-37 Design and Construct Replacement of Three (3) Bridges at a cost of \$6,489,158.42 (GST inclusive) to be funded from Fixing Country Bridges program (\$6,432,158.42) and a Council contribution (\$57,000) under projects PJ 937033 Dundoo Floodway Bridge; PJ 937030 Billys Creek Bridge and PJ 937028 Wintervale Creek Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:28 PM - Contract awarded
24/05/2022	07.22.103	RFT21-41 Replacement of Seven Bridges	That Council: 1. Accept the tender from Engineering and Civil Contractors Pty Ltd for RFT21-41 Replacement of Seven (7) Bridges at a cost of \$1,535,889.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937023 Bostock Rd Bridge; PJ 937021 Bridge No.3, Marengo Rd; PJ 937018 Fifteen Mile Swamp; PJ 937016 Middle Creek Bridge; PJ 937024 Mitchell Road Bridge No.1; PJ 937025 Mitchell Road Bridge No.2; PJ 937026 Mitchell Rd Bridge No.3. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:38 PM - Contract awarded
24/05/2022	07.22.102	Local Traffic Committee	That the recommendations of the Local Traffic Committee included in the Minutes of the 4 May 2022 meeting be adopted by Council.	Alana Brooks	19 Sep 2022 1:38pm Alana Brooks - Completion Completed by Alana Brooks (action officer) on 19 September 2022 at 1:38:56 PM - Noted. Customer

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

					advised resolution or works scheduled in 22/23 program. 12 Jul 2022 10:32am Alana Brooks From LTC action items., 013/22, 014/22- scheduled 22/23 works program , 015/22, 016/22, 017/22- complete
23/08/2022	07.22.180	Local Traffic Committee	That Council endorse the recommendation of the Local Traffic Committee regarding the proposed road closures associated with the Yamba Twilight Markets on Sunday 1 January 2023.	Alana Brooks	19 Sep 2022 1:39pm Alana Brooks - Completion Completed by Alana Brooks (action officer) on 19 September 2022 at 1:39:04 PM - Noted. Customer advised resolution or works scheduled in 22/23 program.
28/06/2022	07.22.136	Local Traffic Committee	That Council endorse the recommendation of the Local Traffic Committee regarding the proposed Yamba Cycling Club 2022/2023 season courses.	Alana Brooks	12 Jul 2022 9:40am Alana Brooks - Completion Completed by Alana Brooks (action officer) on 12 July 2022 at 9:40:28 AM - Customer notified of approval subject to conditions.
22/03/2022	07.22.040	MOD2021/0085 - Modification of SUB2006/0017 to Alter Lot Sizes - 46 McHugh Street, Grafton	That Council approve Section 4.55 Application MOD2021/0085 subject to the draft Advices and Conditions contained in Schedule 1.	Alex Clark	05 Apr 2022 8:55am Alex Clark - Completion Completed by Alex Clark (action officer) on 05 April 2022 at 8:55:23 AM - Application determined and issued 28/3/22. 05 Apr 2022 8:53am Alex Clark Determination issued 28/03/22.
23/08/2022	07.22.173	Disability Inclusion Action Plan 2022/2023 and future planning	That Council endorse the one-year extension of the Disability Inclusion Action Plan (DIAP) for 2022/2023.	Alex Moar	11 Oct 2022 4:43pm Alex Moar - Completion Completed by Alex Moar (action officer) on 11 October 2022 at 4:43:17 PM - Completed and updated
28/06/2022	06.22.006	Councillor Workshop re Advertising & Proposed CVC Quarterly Magazine	<ol style="list-style-type: none"> 1. That a workshop be arranged for councillors to review current CVC advertising policies and expenditures and consider advertising DAs and other appropriate items in the highest circulating free, printed, local, weekly newspaper 'The Clarence Valley Independent'. 2. That all details of the proposed CVC quarterly magazine be included in this review and that further work on this project be suspended prior to this workshop. 3. That this workshop be held as soon as possible but within 30 days. 4. That the results of the workshop be submitted to Council as a report. 5. That the report be put as an agenda item to the Economic and Tourism Advisory Committee. 	Alex Moar	11 Oct 2022 4:44pm Alex Moar - Completion Completed by Alex Moar (action officer) on 11 October 2022 at 4:44:35 PM - Completed 16 Aug 2022 8:07am Alex Moar Workshop occurred 15/8/22 15 Jul 2022 1:50pm Alex Moar Planning in progress
22/02/2022	07.22.024	2021/2022 Operational Plan - Quarterly Review as at 31 December 2021	That the Quarterly Operational Plan outcomes as at 31 December 2021 be noted.	Alex Moar	11 Mar 2022 9:38am Alex Moar - Completion Completed by Alex Moar (action officer) on 11 March 2022 at 9:38:31 AM - Noted 03 Mar 2022 2:56pm Alex Moar - Target Date Revision Target date changed by Alex Moar from 08 March 2022 to 08 March 2022 - To be place on website

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

					03 Mar 2022 2:23pm Alex Moar - Email Action Item - 2021/2022 Operational Plan - Quarterly Review as at 31 December 2021
25/10/2022	07.22.223	Rate Peg for Clarence Valley Council for 2023/2024	That 1. The rate peg set by IPART for Clarence Valley Council be noted and that Council consider its application in preparation of the 2023/2024 budget. 2. CVC lobby the NSW Government and Office of Local Government to increase pensioner rate rebates to assist in offsetting rate peg and SRV increases in rates and cost of living pressures over many years.	Alex Moar	11 Nov 2022 6:55am Alex Moar - Completion Completed by Alex Moar (action officer) on 11 November 2022 at 6:55:43 AM - completed 31 Oct 2022 2:51pm Laura Black - Reallocation Action reassigned to Alex Moar by Laura Black - Alex can you prepare the letter advised in point 2 of the recommendation for my signature please.
22/02/2022	07.22.017	Draft Community Strategic Plan 'The Clarence 2032' for exhibition	That Council endorse the Draft Community Strategic Plan 'The Clarence 2032' for public exhibition until 6 May 2022.	Alex Moar	03 Mar 2022 12:52pm Alex Moar - Completion Completed by Alex Moar (action officer) on 03 March 2022 at 12:52:52 PM - CSP placed on exhibition until 16/5/22 03 Mar 2022 12:49pm Alex Moar - Email Action Item - Draft Community Strategic Plan 'The Clarence 2032' for exhibition
25/10/2022	05.22.020	Rate Peg Methodology Review	That Council lodge a submission to the IPART rate peg methodology review and convey suggestions for improvement to the present system of establishment of the rate peg limit and incorporate the matters raised in the staff report 07.22.239.	Alex Moar	31 Oct 2022 3:01pm Laura Black - Completion Completed by Laura Black on behalf of Alex Moar (action officer) on 31 October 2022 at 3:01:34 PM - Submission made per report, 31 October 2022.
26/07/2022	07.22.160	2021/2022 Operational Plan End of Year report	That the 2021/2022 Operational Plan end of year report as at 30 June 2022 be noted.	Alex Moar	15 Aug 2022 4:53pm Alex Moar - Completion Completed by Alex Moar (action officer) on 15 August 2022 at 4:53:23 PM - Noted
24/05/2022	07.22.086	Community Strategic Plan for adoption	That Council endorse the Community Strategic Plan, The Clarence 2032.	Alex Moar	09 Jun 2022 9:17am Alex Moar - Completion Completed by Alex Moar (action officer) on 09 June 2022 at 9:17:52 AM - Completed - Adopted CSP added to website 09 Jun 2022 9:17am Alex Moar Adopted CSP added to Website
26/04/2022	07.22.076	2021/2022 Operational Plan - Quarterly Review as at 31 March 2021	That the Quarterly Operational Plan outcomes as at 31 March 2022 be noted.	Alex Moar	12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Alex Moar (action officer) on 12 May 2022 at 11:12:12 AM - noted
23/08/2022	06.22.010	Unreasonable Complainant Conduct Policy Apology	That 1. Mayor Tiley send a letter of apology to Lynne & Bob Cairns, Shane Powell and John Hagger advising that Council's Unreasonable Complainant	Alex Moar	11 Oct 2022 4:44pm Alex Moar - Completion Completed by Alex Moar (action officer) on 11 October 2022 at

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

			Conduct policy has been incorrectly invoked and restrictions unnecessarily imposed upon them. 2. A copy of this apology be placed on Council files for these citizens including Electronic Content Management (ECM) records.		4:44:18 PM - Noted - motion lost no action
28/06/2022	07.22.131	2022/2023 Special Event Sponsorship Round 1	That Council endorse the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$52,000 and authorise the processing of these sponsorships in accord with the adopted Event Sponsorship Policy.	Alicia Savelloni	12 Jul 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 12 July 2022 at 11:43:03 AM - Sponsorship agreements sent to all applicants 5 July 2022. 05 Jul 2022 11:01am Alicia Savelloni Sponsorship agreements sent to all applicants advising sponsorship approved.
22/02/2022	07.22.016	2021/2022 Special Events Sponsorship Program - Round 2	That Council adopt the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$37,250 and authorise the processing of these sponsorships in accordance with the adopted Event Sponsorship Policy.	Alicia Savelloni	04 Mar 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 04 March 2022 at 11:43:14 AM - Sponsorship agreements sent to all applicants. 02 Mar 2022 4:01pm Alicia Savelloni Sponsorship agreements sent to all applicants for signing. Action complete.
27/09/2022	07.22.214	Special Event Sponsorship Program - Grafton Bridge to Bridge Ski Classic	That Council approve sponsorship of \$9,000 for the 2022 Grafton Bridge to Bridge Ski Classic.	Alicia Savelloni	24 Oct 2022 4:30pm Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 24 October 2022 at 4:30:37 PM - Sponsorship agreement signed 24 Oct 2022 4:29pm Alicia Savelloni Sponsorship agreement sent., Event Organiser signed and returned to CVC
27/09/2022	07.22.210	Cr Whaites - National General Assembly of Local Government 2022	The Council note the information provided by Councillor Whaites after attending the National General Assembly of Local Government 2022.	Allison Whaites	19 Oct 2022 9:44am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Allison Whaites (action officer) on 19 October 2022 at 9:44:27 AM - Noted
27/09/2022	07.22.209	Cr Whaites - NSW ALGWA Conference 2022	That Council note the information provided by Councillor Whaites after attending the NSW ALGWA conference.	Allison Whaites	19 Oct 2022 9:44am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Allison Whaites (action officer) on 19 October 2022 at 9:44:22 AM - Noted
28/06/2022	07.22.119	Report on 2021 Council Election	That Council considers the details of the report on the 2021 Council Election and approves it being submitted to the Minister and being placed on Council's website.	Bligh Grant	01 Jul 2022 8:47am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 8:47:09 AM - Emailed to Minister-see ECM 2374548.

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

26/07/2022	07.22.155	Governance Report Q4 2021-22	That Council receive and note the Q4 2021-22 Governance Report.	Bligh Grant	03 Aug 2022 12:22pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 August 2022 at 12:22:35 PM - Governance Report or Q4 accepted by Council--no action required (e.g., uploading to website, etc.).
28/06/2022	07.22.118	Committees Report	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse representatives from the following groups to the Clarence Sports Committee: Grafton Pistol Club; Rushforth Park Town Clubs; Grafton Athletics Club; Coutts Crossing Recreation Incorporated; Grafton Dragon Boat Club; Grafton Supa Oldie Soccer Club; Grafton Basketball Association; Hawthorne Park Equestrian User Group; Grafton Netball Association; Junction Hill Tennis Club; Clarence Valley BMX Club; Coutts Crossing Croquet Club; Grafton Touch Football; Grafton Vintage Motor Vehicle Club; Grafton Hockey Association; Clarence River Yacht Club; Clarence River Sailing Club; Coutts Crossing Football Club Inc; Grafton Rowing Club; North Coast Football; Clarence River Cricket Association; Clarence River Junior Cricket Association; Grafton Ghosts Rugby League Football Club; Grafton City Tennis Club; Grafton Tigers AFL Club. 2. Endorse representatives from the following sporting groups to the Lower Clarence Sports Committee: Big River Sailing Club; Clarence Coast Dragon Boat Club; Clarence Coast Magpies JNR RLFC; Clarence River U3A Croquet Group; Harwood Cricket Club; Iluka Cricket Club; Iluka Football Club; Lawrence Golf & Sports Club; Lawrence Rodeo; Lower Clarence Cricket Association; Lower Clarence Magpies RLFC; Lower Clarence Netball Association; Lower Clarence Pony Club; Lower Clarence Tennis Association; Maclean Dirt Bike Club; Maclean Football Club; Maclean Show Society; Maclean Mantra Swimming Club; Yamba Dog Sports Training Group; Yamba Football Club; Yamba Buccaneers Rugby Club; Yamba Cycling Club Yamba Touch Football. 3. Endorse the following representatives for the Clarence Valley Economic Development and Tourism Committee: Robin Gibb (South Grafton Progress Association); Kerrie Dimattia Grafton Jacaranda Festival); Scott Graham; Mark Blackadder (Grafton Jacaranda Festival); Tania Williams (TAFE NSW); Marie Howlett; Steve Tranter (Clarence River Historical Society); Graeme Nicholson; Annie Dodd; Liza Bloomer; Christine Tyler (Maclean Business Chamber); Robert Cook; Angela Carroll, Ling Gazzard and Adam Gordan. 4. Endorse the following representatives for the Water Efficiency Working Group Advisory Committee: Leonie Blain (Clarence Valley Conservation Coalition); John Edwards (Clarence Environment Centre; Inc.); Tina Young and Rhonda Coleman. 5. Endorse the following representatives for the Biodiversity Advisory Committee: John Edwards (Clarence Environment Centre Inc.); Barbara Lindley (Lions Club of Clarence-Environmental and Landcare Representative); Joanne Cunningham (Blicks Community Inc.); Linda Wright; Peter Lake; Laura Noble; Adrian Deville; Phil Redpath. 6. Endorse a recommendation that Jennifer O'Brien be appointed to the Clarence Valley Access Committee. 7. Accept the Minutes of the Jackadgery Hall Management Committee meeting held 12 March 2022. 	Bligh Grant	01 Jul 2022 12:10pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 12:10:22 PM - Items 1-5: Secretaries of the two sports committees, EDTAC, WEWG and Biodiversity Committees emailed re confirmation of nominations + unsuccessful (and to email both types; also with induction docs circulated--C of C, ToRs, Handbook). Item 2: Kath A advised; Item 3: Jackadgery Minutes posted to Web.

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

26/04/2022	07.22.073	Policy Report	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the following draft policies to be placed on exhibition and subject to feedback that changes the intent of the policy, they be adopted: <ol style="list-style-type: none"> a) draft Managing Unreasonable Conduct by Complainants (UCC) Policy V3.0 (Attachment A.) 2. Approve the following policies for adoption and note the submissions: <ol style="list-style-type: none"> a) Code of Conduct V9.0 (Attachment B) b) Social Media Policy V3.0 (Attachment C) c) Councillor-Staff Interaction Policy V4.0 (Attachment D) d) EEO and Anti-discrimination Policy V1.0 (Attachment E) e) Performance Management—General Manager policy V2.0 (Attachment F) with the following amendment to Point 3 - Policy Statement that gender balance be referred to as gender equality. 3. With respect to the draft UCC Policy provide an inbuilt check to ensure that whoever has enacted the powers of restriction has acted fairly and in a reasonable manner taking into account all of the circumstances. 	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:20 PM - All on the website.
24/05/2022	07.22.092	2020/2021 Annual Report: Correction of Non-statutory Data	That Council notes the amended non statutory information data contained in the 2020/2021 Annual Report as detailed below.	Bligh Grant	09 Jun 2022 10:03am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 June 2022 at 10:03:52 AM - Posted.
26/04/2022	07.22.071	2021/2022 Q3 Governance Report	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note and receive the Governance Report for 2021-22 Q3. 2. Note that the 'Summary' for the 2021/2022 Q2 Governance Report (ITEM 07.22.055; p. 34 of the Minutes) incorrectly stated that the reporting period was 1 October 2021 to 1 December 2021. The reporting period was 1 October 2021 to 31 December 2021. 	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:50 PM - Noted.
26/04/2022	07.22.072	Committees Report	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the following nominees as community membership for the following Advisory Committees: <ol style="list-style-type: none"> a. Clarence Coast & Estuary Management Advisory Committee - Leann Ball, Kevin Sheehan, Peter Maslen, Danielle Adams, Peter Rose, Imelda Jennings and Roslyn Woodward. b. Clarence Valley Access Committee - Laura Smith-Khan, Zoe Goodsell, Kate Begbie, Bevan Sommerland, Jason Kingsley, Jody O'Brien, Vanette McLennan and David Moran. c. Clarence Valley Community Climate Change Committee - Judith McNeill, Leonie Blain, Janet Cavanaugh, Ian Gaillard, Nicholas Reeve, Geoff Little, Lynette Eggins, Barbara Linley, Helen Granleese, Stephen Fletcher, Phillip Hocking, Clare Purvis, Victor Ostrowsky, Robert Mylchreest. d. Cultural and Community Advisory Committee – Bree Hiatt, Steve Tranter, Aneika Kapeen, Kate Begbie, Vanette McLennan, David Moran and James Cameron e. Floodplain Risk Management Advisory Committee - Sue Chapple, Nathan Cameron, Stephen Madden, Deanna Fernance, Tim Small, Ross Farlow, Andrew Skinner, Cristie Yager, Desmond Harvey, Danielle Adams and Chad Ellis. 2. Note nominations for membership of the Clarence Sports Committee and the Lower Clarence Sports Committee will be referred to the representative sporting groups for confirmation due to the significant number and receive a report to the May Ordinary Meeting, seeking endorsement of membership. 3. Call for nominations, for an initial period of two calendar weeks, for the following advisory committees: 	Bligh Grant	18 Jul 2022 2:44pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 18 July 2022 at 2:44:29 PM - All completed as per Action Sheet.

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

			<ul style="list-style-type: none"> a. Clarence Economic Development and Tourism Committee (see ToR at Attachment B) b. Water Efficiency Advisory Group Committee. <p>4. Defer the Grafton Saleyards Advisory Committee pending further representation.</p> <p>5. Defer the Clarence Biodiversity Advisory Committee pending further discussion about the Terms of Reference at a Councillor workshop.</p> <p>6. Nominate Councillor Pickering as the representative of the Water Efficiency Advisory Group Committee.</p> <p>7. Endorse membership of the 355 committees as follows:</p> <ul style="list-style-type: none"> a. Calliope Community Reserve & Hall 355 Committee - Michael Barnier (President), Sarah McGrath (Secretary), Tom Granleese (Treasurer), Michelle Scott (booking Officer), Angela Barnier, Sammy Lovejoy, Ken Cowan, Wanda Jones and Tiffany Jones. b. Dundurrabin Community Centre 355 Committee – Deb Thornhill, Sally Clayton, Dylan Garson, Sally Lade (Shakti), Leslie Ayling, Sam Ayling, Ally Webber, Aimee Rush, Steve Rush, Natasha Wilson, Phil Sedgeman, Rudi Kistler, Peter Munro and Kristy Ledger. c. Ewingar Community Hall 355 Committee - Chris Warrington (President), Michael Mahon (Secretary/Treasurer/Booking Officer), Shelley Golding (Kitchen Coordinator), Ross Gode (Maintenance man), David Kassel (Groundsman), Tracee Edwards, Martin Sweeney, Tracey Sutton, Irina Kondyurina, Cindy Kassel and Karen Wheeler. d. Illarwill Hall 355 Committee - Joy De roos, Robert Little, Chris Hellyer; John White; Shaun Jaye-Murphy, Lorraine Kerr, Michael Kerr and Vivien Bonney (office bearers to be confirmed). e. Jackadgery Hall 355 Committee - Carol Hawken (President), Chrissy Skinner (Secretary), Sandy Knight (Treasurer), Russell Farmer, Emma Farmer, Doug McKinnon, Denise McKinnon, Glenn Knight, Kate Knight, Bec Burke, Mick Skinner and Ross Knight. f. Wooloweyah Parks and Reserves 355 Committee - Stephan Schultz (President), Phil Francis (Secretary), Marina Popko (Treasurer), Andrew Bennett, Dom Ferry, Michael O'Brien, Kirra Muegge, Sue Ellem and Victor Ostrowsky. <p>8. Note that nominations for the office bearers for Illarwill Hall Management Committee are to be determined and will be presented at the May Council meeting.</p> <p>9. Note the nominations for the other 355 committees are still being reviewed and will be presented at the May Council meeting.</p> <p>10. Note the Minutes of the meeting of the Clarence Regional Library held 17 March 2022 (Attachment C) – updated minutes.</p>		
26/04/2022	07.22.070	Disaster Resilience Framework	That Council notes the submissions and adopts the Disaster Resilience Framework with an amendment to Priority 3 - Strategy D to ensure that the intent of the CCIA is shared.	Bligh Grant	24 May 2022 2:15pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 24 May 2022 at 2:15:56 PM - DRF posted on website by alex Moar--unsure of precise date.
28/06/2022	07.22.117	Policy Report	That: 1. The following four (4) Council policies be placed on public exhibition and, subject to feedback that changes the policy's intent, they be adopted. a) Privacy Statement and Management Plan 8.0 (Attachment A) b) CRL Circulation and Membership V5.0 (Attachment B)	Bligh Grant	07 Jul 2022 11:15am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 07 July 2022 at 11:15:43 AM - Policies (a)-(f) on exhibition;

ACTION SCHEDULE FROM COUNCIL MEETING

For Action/Information - Open/Confidential - Completed

			<p>c) Liquid Trade Waste Management V5.0 (Attachment C) d) Pet Friendly Clarence Coast Holiday Parks V3.0 (Attachment D).</p> <p>2. The following two (2) new Council policies be placed on public exhibition and, subject to feedback that changes the intent of the policy, they be adopted. e) Petitions V1.0 (Attachment E) subject to implementation of a unique identifier for email addresses included in online petitions. f) <i>Ex Gratia</i> Payments V1.0 (Attachment F)</p> <p>3. Council refer the following two (2) policies to the Economic Development and Tourism Advisory Committee before reporting back to Council. g) Sports Tourism Program V2.0 (Attachment G) h) Event Sponsorship Policy V3.0 (Attachment H)</p> <p>4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report i) Code of Meeting Practice V14.0 (Attachment I) subject to the rescission of the following Local Policy at section 3.6.3 of the Code of Meeting Practice "A councillor may submit no more than 2 notices of motion to be considered at each monthly meeting cycle of the council", and that the OLG Councillor Handbook (p47) statement that "The number of motions put forward by a councillor cannot be limited. As long as notice and other procedures are followed, a councillor can put forward as many motions as they wish" prevail as the practice of Council.</p> <p>4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report k) Managing Unreasonable Conduct by Complainants V3.0 (Attachment K), subject to the following amendment: <input type="checkbox"/> Under section 8.1 of the draft policy (Right of Appeal) add the following place of the last paragraph of 8.1; "Complainants who wish to appeal and seek a review should respond to the General Manager who will refer the appeal to the senior staff member as outlined (above). This appeal will be held within 30 days and will include 14 days notice to the complainant (as outlined in section 10.2). The complainant will be notified as to the outcome of any appeal/review within 7 days of the conclusion of the appeal/review. <input type="checkbox"/> All applications of the UCC by staff will be advised, in confidence and with appropriate redactions for privacy purposes, to Council on a monthly basis. <input type="checkbox"/> All public submissions received during the public display of the draft UCC will be included, with appropriate redactions, within meeting attachments as records of this Council meeting. <input type="checkbox"/> The Mayor send a letter of apology to local citizens Lynne and Bob Cairns, Shane Powell and John Hagger advising that the previous UCC was incorrectly invoked and restrictions were improperly imposed upon them. That a copy of this apology be placed on Council files for these citizens including Electronic Content Management (ECM) records.</p> <p>5. Council rescinds: j) Access to Council Documents V4.0 (Attachment L)</p>	<p>policies (g)-(h) referred to EDTAC; policy (i)-COMP-minor amendment and adopted; policies (j)-(k) rescinded; policy (n) Flags on exhibition; policies (j) PIDs and (k) UCC to Councillor W/shop.</p>
--	--	--	---	---

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

			<p>k) Excluding Abusive or Disruptive Customers from Council Premises V3.0 (Attachment M)</p> <p>6. Intention to rescind the Flag Raising V4.0 (Attachment N) Policy be advertised and responses reported to the August Ordinary Meeting.</p> <p>7. Defer Internal Reporting and Public Interest Disclosures V1.0 (Attachment J) and Managing Unreasonable Conduct by Complainants V3.0 (Attachment K) to be referred to a Cr workshop for discussion prior to reporting back to Council.</p> <p>8.</p>		
24/05/2022	07.22.098	Legal Services Tender 2022-2026	<p>That:</p> <p>1. The following firms be appointed to Council's panel to provide legal services to Council for the period June 2022 to June 2026:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Marsdens Law Group <input type="checkbox"/> Local Government Legal <input type="checkbox"/> Moray and Agnew <input type="checkbox"/> Maddocks <input type="checkbox"/> Pikes & Verekers Lawyers <input type="checkbox"/> Sparke Helmore Lawyers <input type="checkbox"/> Burrridge Harris & Flynn <p>2. When advising the firms that they have been selected for the panel of solicitors, it will be reiterated that Council reserves the right to seek expert advice from alternative firms on specific matters or in the event of any perceived or real conflicts of interest.</p>	Bligh Grant	<p>01 Jun 2022 8:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:22:06 AM - All the successful tenderers have been emailed and some have already submitted their acceptances. Unsuccessful also emailed.</p>
24/05/2022	07.22.099	Committees Report: TOR for Biodiversity Advisory Committee	<p>That Council notes</p> <p>1. the Terms of Reference (ToR) for the Clarence Biodiversity Advisory Committee (Attachment A) and call for nominations for the Committee for a period of two weeks from 27 May to 10 June.</p> <p>2. the delay in tabling the proposed committee members for the two sports committees due to continued engagement with sporting clubs to determine members.</p>	Bligh Grant	<p>01 Jun 2022 8:24am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:24:55 AM - This was posted 27 May here < https://www.clarence.nsw.gov.au/Council/Governance-and-transparency/Committees/Nominate-to-join-an-Advisory-Committee >.</p>
26/07/2022	07.22.157	Committees Report	<p>That Council:</p> <p>1. Appoint the following to the Grafton Saleyards Committee: Barry McKee, Derek Morgan, David Farrell, Mitch Donovan, Geoff Brown, and Craig Pigg.</p> <p>2. Note the election of the following Office Bearers for the Coaldale/Barrett's Creek Community Centre Committee: Stephen Golding - President; Jim Smith – Vice President; Alan Reardon – Secretary; Cheryl Smith – Treasurer.</p> <p>3. Note the election of the following Office Bearers for the Dundurrabin Community Centre Management Committee: Deb Thornhill (Joint Chair); Sally Clayton (Joint Chair); Dylan Garson (Joint Secretary), Sally Lade (Shakti) (Joint Secretary); Leslie Ayling (Treasurer).</p> <p>4. Accept the additional two recommended appointments to the Wooloweyah Parks and Reserves Management 355 Committee: Donna Cole and Louen Winters.</p> <p>5. Note the election of the following Office Bearers for the Ilarwill Hall Management Committee: Chris Hellyer (President); John White (Secretary); Bob Little (Treasurer); Joy de Roos to remain as the contact person for Hall bookings.</p> <p>6. Appoint a Councillor as Chair of the Rural Fire Service (RFS) District Liaison Committee.</p>	Bligh Grant	<p>05 Aug 2022 10:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 05 August 2022 at 10:22:46 AM - All completed. (1) Karlie Anshaw advised of appointment of Saleyard Committee; (2) Coaldale/Barrett's Creek advised of appointment of Office Bearers; (3) Dundurrabin advised of appointment of Office Bearers; (4) Wooloweyah advised of appointment of two new committee members; (5) Ilarwill advised of appointment of Office Bearers; (6) Pickering/Novak to RFS DLC. AND 355 Minutes on new website.</p>

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

			That Councillor Pickering be appointed as Chair and Councillor Novak be the alternate delegate of the Rural Fire Service (RFS) District Liaison Committee.		
27/09/2022	07.22.205	Report on Petition: Save Grafton Memorial Pool	That Council receive and note the petition 'Save Grafton Memorial Pool' and refer it to the General Manager to action accordingly, inclusive of placing the petition on Council's website, in accordance with Council's Petitions Policy V1.0 (ITEM 07.22.117a) noting that the subject of the petition is considered in a separate Report titled Grafton Olympic Pool Update.	Bligh Grant	19 Oct 2022 3:32pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:32:03 PM - The petition is posted as part of the Attachments to the OCM September 2022.
22/02/2022	07.22.013	OLG Independent Review of Processes and Procedures for Councillor Misconduct: Information and Council Submission	That Council make a submission to the Office of Local Government's review of the councillor misconduct framework in NSW identifying the following points as detailed further in the report: <ul style="list-style-type: none"> <input type="checkbox"/> Clarify the gravity of misconduct to enable lower level breaches to be dealt with by the organisation to reduce costs <input type="checkbox"/> a separate Code of Conduct is required for councillors and staff <input type="checkbox"/> the General Manager should be removed from the initial handling of Code of Conduct complaints about elected members. <input type="checkbox"/> the cost impact of Code of Conduct assessments. 	Bligh Grant	03 Mar 2022 3:02pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:02:17 PM - This item has been emailed to the OLG as a submission to the Review. See ECM 2333263.
27/09/2022	07.22.204	Policy Report	That Council: <ol style="list-style-type: none"> 1. Note the feedback from the EDTAC for the Event Sponsorship Policy V3.0 (Attachment A) and adopt the policy unchanged. 2. Note the feedback from the EDTAC for the Sports Tourism Program Policy V2.0 (Attachment B) and adopt the policy unchanged. 3. Place the following policies on exhibition and, subject to there being no submissions that change the intent of the policies, that they be adopted: <ol style="list-style-type: none"> a. Councillor Expenses and Facilities Policy V15.0 (Attachment C) with item 6.33 amended to become: "Councillors attending conferences approved by Council must report to Council on the proceedings of the conference within two months of attendance. Where more than one Councillor attends one conference, the attending Councillors may provide a combined report to Council." b. Dangerous Dog Revocation V4.0 (Attachment D) 4. Rescind the Councillor Attendance at Conferences Policy V5.0 in the event that the Councillor Expenses and Facilities Policy V15.0 (Attachment C) is adopted. 	Bligh Grant	19 Oct 2022 3:29pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:29:02 PM - EDATC policies posted as accepted; Cnr Expenses and Provision of Facilities and Dangerous Dog Revocation on exhibition.
27/09/2022	07.22.202	Governance Report - Annual Disclosures of Interest	That Council note; <ol style="list-style-type: none"> 1. The Annual Disclosures of Interest for Councillors (Attachment A) and publish them on Council's website. 2. The Annual Disclosures of Interest for Designated Persons (Attachment B) and publish them on Council's website. 3. The exit returns (Attachment C) and publish them on Council's website. 	Bligh Grant	19 Oct 2022 3:34pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:34:33 PM - All posted.
27/09/2022	07.22.203	Committees Report	That Council: <ol style="list-style-type: none"> 1. Accept the nominations for the Iluka War Memorial Hall 355 Committee and the accompanying nominations for Office Bearers. 2. Reconstitutes Lanitza/Kungala Community Hall 355 Committee and that it accepts the nominations for the Committee and the accompanying nominations for Office Bearers. 3. Accept the nomination of the Ulmarra Campdraft Show Society and the Grafton Pony Club to the Clarence Sports Committee Advisory Committee. 4. Appoints a Councillor to sit on the Sports Tourism Decision Making Panel per the Sports Tourism Program Policy V1.0. 	Bligh Grant	19 Oct 2022 3:35pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 19 October 2022 at 3:35:49 PM - All actions completed.

ACTION SCHEDULE FROM COUNCIL MEETING
For Action/Information - Open/Confidential - Completed

			That Council appoint a Councillor Johnstone to sit on the Sports Tourism Decision Making Panel per the Sports Tourism Program Policy V1.0.		
25/10/2022	07.22.234	Policy Report	That Council: 1. Consider the submission to the Art Collections Policy V5.0 (Attachment A) and adopt the policy with minor changes. 2. Place the following revised policies on exhibition and, subject to there being no submissions that change the intent of the policies, that they be adopted: a. Enterprise Risk Management Policy V7.0 (Attachment B) b. Community Gardens Policy V3.0 (Attachment C)	Bligh Grant	31 Oct 2022 11:57am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 31 October 2022 at 11:57:04 AM - Art Collections Policy V5.0 posted.
22/02/2022	06.22.001	AMENDMENT to investment policy	That Council: 1. Include in the draft Investment Policy the following section: 5.11 Investments in Financial Institutions that do not support the Fossil Fuel Industry. Subject to consideration of the Risk Management Guidelines of this Policy, preference will be given to financial institutions that publicly state that they do not invest in or finance the fossil fuel industry if: a. The investment is compliant with Council's Investment Policy; b. The investment rate of return is equivalent to or more favourable to Council relative to other similar investments that may be offered to Council at the time of investment; c. It does not increase the overall risk of Council's investment portfolio and reduce the diversification with regards to counterparty, credit quality and its maturity profile. 2. Identify in the monthly investment Report investments that comply with the above, once the draft Investment Policy has been adopted. 3. Review the draft Policy and Strategy to reflect the current economic situation and place the documents on public exhibition for a period of 28 days and report to Council for consideration on completion.	Bligh Grant	03 Mar 2022 3:55pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:55:07 PM - The policy and strategy have now been placed on public exhibition for the statutory period < https://www.clarence.nsw.gov.au/On-exhibition/Revised-Investment-Policy-Strategy >.
25/10/2022	07.22.233	Q1 2022/2023 Governance Report	That Council 1. Receive and note the Q1 2022/2023 Governance Report. 2. Note that there was one complaint received during the September quarter.	Bligh Grant	31 Oct 2022 10:29am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 31 October 2022 at 10:29:51 AM - Q1 Governance Report received, noting one complaint received for the Quarter.
22/02/2022	07.22.012	Advisory and section 355 committees establishment and Councillor participation	That Council: 1. adopt the recommended advisory committees be established. 2. call for an Expression of interest from the community for nomination to be on these advisory committees in accordance with the relevant Terms of Reference. 3. appoint councillor representatives for the following Advisory Committees: Clarence Coast & Estuary Management Committee – Clancy (Chair) and Smith (Councillor) Clarence Sports Committee – Novak (Chair) and Whaites (Councillor) Lower Clarence Sports Committee – Whaites (Chair) and Novak (Councillor) Clarence Valley Aboriginal Advisory Committee – 1 Chair and 4 Councillor Clarence Valley Access Committee – Toms (Chair) and Pickering (Councillor)	Bligh Grant	03 Mar 2022 2:26pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:26:25 PM - Recommendations 1-7 and recommendation 10 have been completed; Recommendation 8, i.e., formation of (i) a Biodiversity Advisory Committee and (ii) the further establishment of the Economic Development and Tourism Advisory Committee are ongoing.

