

Ordinary Council Meeting

26 July 2022

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These attachments to be retained for Council Meeting

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

Meeting Date	Item No.	Report Title	Council Resolution	Officer	Comments
24/05/2022	07.22.101	RFT21-37 Design and Construct Replacement of Three Bridges	That Council: 1. Accept the tender from Tobco (Bedrule Pty Ltd) for RFT21-37 Design and Construct Replacement of Three (3) Bridges at a cost of \$6,489,158.42 (GST inclusive) to be funded from Fixing Country Bridges program (\$6,432,158.42) and a Council contribution (\$57,000) under projects PJ 937033 Dundoo Floodway Bridge; PJ 937030 Billys Creek Bridge and PJ 937028 Wintervale Creek Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:28 PM - Contract awarded
24/05/2022	07.22.103	RFT21-41 Replacement of Seven Bridges	That Council: 1. Accept the tender from Engineering and Civil Contractors Pty Ltd for RFT21-41 Replacement of Seven (7) Bridges at a cost of \$1,535,889.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937023 Bostock Rd Bridge; PJ 937021 Bridge No.3, Marengo Rd; PJ 937018 Fifteen Mile Swamp; PJ 937016 Middle Creek Bridge; PJ 937024 Mitchell Road Bridge No.1; PJ 937025 Mitchell Road Bridge No.2; PJ 937026 Mitchell Rd Bridge No.3. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:38 PM - Contract awarded
22/03/2022	07.22.058	RFT21-38 Design and Construct Four Bridges	That Council: 1. Accept the tender from Ark Constructions Group Pty Ltd for RFT21-38 Design and Construct Replacement of Four (4) Bridges at a cost of \$8,550,922.60 (GST inclusive) to be funded from Fixing Country Bridges PJ 937031 Coultts No.1 Bridge; PJ 937032 Coultts No.2 Bridge; PJ 937034 Koukandowie Creek Bridge and PJ 937035 Skinners Swamp Bridge. 2. Remove Koukandowie Creek Bridge from the scope of works post-award of the contract as a variation should Council's submission for the re-allocation of Fixing Country Bridges grants be delayed or not approved by Transport for NSW (TfNSW). 3. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:58pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:58:33 PM - Contract awarded
24/05/2022	07.22.100	RFT-21-36 Design and Construct Replacement of Two Bridges	That Council: 1. Accept the tender Ark Construction Group Pty Ltd for RFT21-36 Design and Construct Replacement of Two (2) Bridges at a cost of \$2,775,803.80 (GST inclusive) to be funded from Fixing Country Bridges program (\$2,678,803.80) and a Council contribution (\$97,000 under projects PJ 937036 - Winters Bridge and PJ 937029 Barretts Ck Bridge. 2. Authorise the Acting General Manager to approve variations up to 15% of the contract value.	Adele McGeary	12 Jul 2022 1:59pm Greg Allsopp - Completion Completed by Greg Allsopp on behalf of Adele McGeary (action officer) on 12 July 2022 at 1:59:04 PM - Contract awarded
28/06/2022	07.22.136	Local Traffic Committee	That Council endorse the recommendation of the Local Traffic Committee regarding the proposed Yamba Cycling Club 2022/2023 season courses.	Alana Brooks	12 Jul 2022 9:40am Alana Brooks - Completion Completed by Alana Brooks (action officer) on 12 July 2022 at 9:40:28 AM - Customer notified of approval subject to conditions.
22/03/2022	07.22.040	MOD2021/0085 - Modification of SUB2006/0017 to Alter Lot Sizes - 46 McHugh Street, Grafton	That Council approve Section 4.55 Application MOD2021/0085 subject to the draft Advices and Conditions contained in Schedule 1.	Alex Clark	05 Apr 2022 8:55am Alex Clark - Completion Completed by Alex Clark (action officer) on 05 April 2022 at 8:55:23 AM - Application determined and issued 28/3/22.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					05 Apr 2022 8:53am Alex Clark Determination issued 28/03/22.
22/02/2022	07.22.017	Draft Community Strategic Plan 'The Clarence 2032' for exhibition	That Council endorse the Draft Community Strategic Plan 'The Clarence 2032' for public exhibition until 6 May 2022.	Alex Moar	03 Mar 2022 12:52pm Alex Moar - Completion Completed by Alex Moar (action officer) on 03 March 2022 at 12:52:52 PM - CSP placed on exhibition until 16/5/22 03 Mar 2022 12:49pm Alex Moar - Email Action Item - Draft Community Strategic Plan 'The Clarence 2032' for exhibition
26/04/2022	07.22.076	2021/2022 Operational Plan - Quarterly Review as at 31 March 2021	That the Quarterly Operational Plan outcomes as at 31 March 2022 be noted.	Alex Moar	12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Alex Moar (action officer) on 12 May 2022 at 11:12:12 AM - noted
24/05/2022	07.22.086	Community Strategic Plan for adoption	That Council endorse the Community Strategic Plan, The Clarence 2032.	Alex Moar	09 Jun 2022 9:17am Alex Moar - Completion Completed by Alex Moar (action officer) on 09 June 2022 at 9:17:52 AM - Completed - Adopted CSP added to website 09 Jun 2022 9:17am Alex Moar Adopted CSP added to Website
22/02/2022	07.22.024	2021/2022 Operational Plan - Quarterly Review as at 31 December 2021	That the Quarterly Operational Plan outcomes as at 31 December 2021 be noted.	Alex Moar	11 Mar 2022 9:38am Alex Moar - Completion Completed by Alex Moar (action officer) on 11 March 2022 at 9:38:31 AM - Noted 03 Mar 2022 2:56pm Alex Moar - Target Date Revision Target date changed by Alex Moar from 08 March 2022 to 08 March 2022 - To be place on website 03 Mar 2022 2:23pm Alex Moar - Email Action Item - 2021/2022 Operational Plan - Quarterly Review as at 31 December 2021
22/02/2022	07.22.016	2021/2022 Special Events Sponsorship Program - Round 2	That Council adopt the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$37,250 and authorise the processing of these sponsorships in accordance with the adopted Event Sponsorship Policy.	Alicia Savelloni	04 Mar 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 04 March 2022 at 11:43:14 AM - Sponsorship agreements sent to all applicants. 02 Mar 2022 4:01pm Alicia Savelloni

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					Sponsorship agreements sent to all applicants for signing. Action complete.
28/06/2022	07.22.131	2022/2023 Special Event Sponsorship Round 1	That Council endorse the recommendations for the provision of funding to applicants as listed in the attached schedule to the value of \$52,000 and authorise the processing of these sponsorships in accord with the adopted Event Sponsorship Policy.	Alicia Savelloni	12 Jul 2022 11:43am Alicia Savelloni - Completion Completed by Alicia Savelloni (action officer) on 12 July 2022 at 11:43:03 AM - Sponsorship agreements sent to all applicants 5 July 2022. 05 Jul 2022 11:01am Alicia Savelloni Sponsorship agreements sent to all applicants advising sponsorship approved.
22/02/2022	06.22.001	AMENDMENT to investment policy	That Council: 1. Include in the draft Investment Policy the following section: 5.11 Investments in Financial Institutions that do not support the Fossil Fuel Industry. Subject to consideration of the Risk Management Guidelines of this Policy, preference will be given to financial institutions that publicly state that they do not invest in or finance the fossil fuel industry if: a. The investment is compliant with Council's Investment Policy; b. The investment rate of return is equivalent to or more favourable to Council relative to other similar investments that may be offered to Council at the time of investment; c. It does not increase the overall risk of Council's investment portfolio and reduce the diversification with regards to counterparty, credit quality and its maturity profile. 2. Identify in the monthly investment Report investments that comply with the above, once the draft Investment Policy has been adopted. 3. Review the draft Policy and Strategy to reflect the current economic situation and place the documents on public exhibition for a period of 28 days and report to Council for consideration on completion.	Bligh Grant	03 Mar 2022 3:55pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:55:07 PM - The policy and strategy have now been placed on public exhibition for the statutory period < https://www.clarence.nsw.gov.au/On-exhibition/Revised-Investment-Policy-Strategy >.
26/04/2022	07.22.073	Policy Report	That Council 1. Endorse the following draft policies to be placed on exhibition and subject to feedback that changes the intent of the policy, they be adopted: a) draft Managing Unreasonable Conduct by Complainants (UCC) Policy V3.0 (Attachment A.) 2. Approve the following policies for adoption and note the submissions: a) Code of Conduct V9.0 (Attachment B) b) Social Media Policy V3.0 (Attachment C) c) Councillor-Staff Interaction Policy V4.0 (Attachment D) d) EEO and Anti-discrimination Policy V1.0 (Attachment E) e) Performance Management—General Manager policy V2.0 (Attachment F) with the following amendment to Point 3 - Policy Statement that gender balance be referred to as gender equality. 3. With respect to the draft UCC Policy provide an inbuilt check to ensure that whoever has enacted the powers of restriction has acted fairly and in a reasonable manner taking into account all of the circumstances.	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:20 PM - All on the website.
24/05/2022	07.22.092	2020/2021 Annual Report: Correction of Non-statutory Data	That Council notes the amended non statutory information data contained in the 2020/2021 Annual Report as detailed below.	Bligh Grant	09 Jun 2022 10:03am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 June 2022 at 10:03:52 AM - Posted.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

28/06/2022	07.22.119	Report on 2021 Council Election	That Council considers the details of the report on the 2021 Council Election and approves it being submitted to the Minister and being placed on Council's website.	Bligh Grant	01 Jul 2022 8:47am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 8:47:09 AM - Emailed to Minister-see ECM 2374548.
26/04/2022	07.22.070	Disaster Resilience Framework	That Council notes the submissions and adopts the Disaster Resilience Framework with an amendment to Priority 3 - Strategy D to ensure that the intent of the CCIA is shared.	Bligh Grant	24 May 2022 2:15pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 24 May 2022 at 2:15:56 PM - DRF posted on website by alex Moar--unsure of precise date.
22/02/2022	07.22.014	Policy Report: Council reports for exhibition or endorsement	That: 1. Council endorse the following policies to be placed on public exhibition and brought back to Council to be adopted, such policies are as follows: <input type="checkbox"/> Code of Conduct policy V9 (Attachment A) <input type="checkbox"/> Councillor Attendance at Conferences policy V5.1 (Attachment B) <input type="checkbox"/> Draft Councillor and Staff Interaction Policy V4.0 (Attachment C) <input type="checkbox"/> Draft Social Media policy V3.0 (Attachment D) <input type="checkbox"/> Draft Internal Reporting and Public Interest Disclosures (PID) policy V1.0 (Attachment E) <input type="checkbox"/> Draft Equal Employment Opportunity and Anti-Discrimination Policy V1 (Attachment G) 2. Item 6, the Draft Managing Unreasonable Conduct by Complainants Policy V3 (Attachment F), be deferred and that the UCC Policy be the subject of a Councillors workshop.	Bligh Grant	03 Mar 2022 2:14pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:14:14 PM - The following policies have now been placed on exhibition until 30/03/2022: 25 Feb 2022 11:50am Alex Moar - Reallocation Action reassigned to Bligh Grant by Alex Moar - For exhibition
26/04/2022	07.22.072	Committees Report	That Council: 1. Endorse the following nominees as community membership for the following Advisory Committees: a. Clarence Coast & Estuary Management Advisory Committee - Leann Ball, Kevin Sheehan, Peter Maslen, Danielle Adams, Peter Rose, Imelda Jennings and Roslyn Woodward. b. Clarence Valley Access Committee - Laura Smith-Khan, Zoe Goodsell, Kate Begbie, Bevan Sommerland, Jason Kingsley, Jody O'Brien, Vanette McLennan and David Moran. c. Clarence Valley Community Climate Change Committee - Judith McNeill, Leonie Blain, Janet Cavanaugh, Ian Gaillard, Nicholas Reeve, Geoff Little, Lynette Eggins, Barbara Linley, Helen Granleese, Stephen Fletcher, Phillip Hocking, Clare Purvis, Victor Ostrowsky, Robert Mylchreest. d. Cultural and Community Advisory Committee – Bree Hiatt, Steve Tranter, Aneika Kapeen, Kate Begbie, Vanette McLennan, David Moran and James Cameron e. Floodplain Risk Management Advisory Committee - Sue Chapple, Nathan Cameron, Stephen Madden, Deanna Fernance, Tim Small, Ross Farlow, Andrew Skinner, Cristie Yager, Desmond Harvey, Danielle Adams and Chad Ellis. 2. Note nominations for membership of the Clarence Sports Committee and the Lower Clarence Sports Committee will be referred to the representative sporting groups for confirmation due to the significant number and receive a report to the May Ordinary Meeting, seeking endorsement of membership.	Bligh Grant	18 Jul 2022 2:44pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 18 July 2022 at 2:44:29 PM - All completed as per Action Sheet.

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For Action - Open - Completed

			<p>3. Call for nominations, for an initial period of two calendar weeks, for the following advisory committees:</p> <ul style="list-style-type: none"> a. Clarence Economic Development and Tourism Committee (see ToR at Attachment B) b. Water Efficiency Advisory Group Committee. <p>4. Defer the Grafton Saleyards Advisory Committee pending further representation.</p> <p>5. Defer the Clarence Biodiversity Advisory Committee pending further discussion about the Terms of Reference at a Councillor workshop.</p> <p>6. Nominate Councillor Pickering as the representative of the Water Efficiency Advisory Group Committee.</p> <p>7. Endorse membership of the 355 committees as follows:</p> <ul style="list-style-type: none"> a. Calliope Community Reserve & Hall 355 Committee - Michael Barnier (President), Sarah McGrath (Secretary), Tom Granleese (Treasurer), Michelle Scott (booking Officer), Angela Barnier, Sammy Lovejoy, Ken Cowan, Wanda Jones and Tiffany Jones. b. Dundurrabin Community Centre 355 Committee – Deb Thornhill, Sally Clayton, Dylan Garson, Sally Lade (Shakti), Leslie Ayling, Sam Ayling, Ally Webber, Aimee Rush, Steve Rush, Natasha Wilson, Phil Sedgeman, Rudi Kistler, Peter Munro and Kristy Ledger. c. Ewingar Community Hall 355 Committee - Chris Warrington (President), Michael Mahon (Secretary/Treasurer/Booking Officer), Shelley Golding (Kitchen Coordinator), Ross Gode (Maintenance man), David Kassel (Groundsman), Tracee Edwards, Martin Sweeney, Tracey Sutton, Irina Kondyurina, Cindy Kassel and Karen Wheeler. d. Illarwill Hall 355 Committee - Joy De roos, Robert Little, Chris Hellyer, John White; Shaun Jaye-Murphy, Lorraine Kerr, Michael Kerr and Vivien Bonney (office bearers to be confirmed). e. Jackadgery Hall 355 Committee - Carol Hawken (President), Chrissy Skinner (Secretary), Sandy Knight (Treasurer), Russell Farmer, Emma Farmer, Doug McKinnon, Denise McKinnon, Glenn Knight, Kate Knight, Bec Burke, Mick Skinner and Ross Knight. f. Wooloweyah Parks and Reserves 355 Committee - Stephan Schultz (President), Phil Francis (Secretary), Marina Popko (Treasurer), Andrew Bennett, Dom Ferry, Michael O'Brien, Kirra Muegge, Sue Ellem and Victor Ostrowsky. <p>8. Note that nominations for the office bearers for Illarwill Hall Management Committee are to be determined and will be presented at the May Council meeting.</p> <p>9. Note the nominations for the other 355 committees are still being reviewed and will be presented at the May Council meeting.</p> <p>10. Note the Minutes of the meeting of the Clarence Regional Library held 17 March 2022 (Attachment C) – updated minutes.</p>		
26/04/2022	07.22.071	2021/2022 Q3 Governance Report	<p>That Council:</p> <ul style="list-style-type: none"> 1. Note and receive the Governance Report for 2021-22 Q3. 2. Note that the 'Summary' for the 2021/2022 Q2 Governance Report (ITEM 07.22.055; p. 34 of the Minutes) incorrectly stated that the reporting period was 1 October 2021 to 1 December 2021. The reporting period was 1 October 2021 to 31 December 2021. 	Bligh Grant	09 May 2022 3:24pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 09 May 2022 at 3:24:50 PM - Noted.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

28/06/2022	07.22.117	Policy Report	<p>That:</p> <ol style="list-style-type: none"> 1. The following four (4) Council policies be placed on public exhibition and, subject to feedback that changes the policy's intent, they be adopted. <ol style="list-style-type: none"> a) Privacy Statement and Management Plan 8.0 (Attachment A) b) CRL Circulation and Membership V5.0 (Attachment B) c) Liquid Trade Waste Management V5.0 (Attachment C) d) Pet Friendly Clarence Coast Holiday Parks V3.0 (Attachment D). 2. The following two (2) new Council policies be placed on public exhibition and, subject to feedback that changes the intent of the policy, they be adopted. <ol style="list-style-type: none"> e) Petitions V1.0 (Attachment E) subject to implementation of a unique identifier for email addresses included in online petitions. f) <i>Ex Gratia</i> Payments V1.0 (Attachment F) 3. Council refer the following two (2) policies to the Economic Development and Tourism Advisory Committee before reporting back to Council. <ol style="list-style-type: none"> g) Sports Tourism Program V2.0 (Attachment G) h) Event Sponsorship Policy V3.0 (Attachment H) 4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report <ol style="list-style-type: none"> i) Code of Meeting Practice V14.0 (Attachment I) subject to the rescission of the following Local Policy at section 3.6.3 of the Code of Meeting Practice "A councillor may submit no more than 2 notices of motion to be considered at each monthly meeting cycle of the council", and that the OLG Councillor Handbook (p47) statement that "The number of motions put forward by a councillor cannot be limited. As long as notice and other procedures are followed, a councillor can put forward as many motions as they wish" prevail as the practice of Council. 4. Council adopt the following three (3) policies for which submissions have been received as noted in the body of the report <ol style="list-style-type: none"> k) Managing Unreasonable Conduct by Complainants V3.0 (Attachment K), subject to the following amendment: <ul style="list-style-type: none"> <input type="checkbox"/> Under section 8.1 of the draft policy (Right of Appeal) add the following place of the last paragraph of 8.1; "Complainants who wish to appeal and seek a review should respond to the General Manager who will refer the appeal to the senior staff member as outlined (above). This appeal will be held within 30 days and will include 14 days notice to the complainant (as outlined in section 10.2). The complainant will be notified as to the outcome of any appeal/review within 7 days of the conclusion of the appeal/review. <input type="checkbox"/> All applications of the UCC by staff will be advised, in confidence and with appropriate redactions for privacy purposes, to Council on a monthly basis. <input type="checkbox"/> All public submissions received during the public display of the draft UCC will be included, with appropriate redactions, within meeting attachments as records of this Council meeting. <input type="checkbox"/> The Mayor send a letter of apology to local citizens Lynne and Bob Cairns, Shane Powell and John Hagger advising that the previous UCC was incorrectly invoked and restrictions were improperly imposed upon them. That a copy of this apology be placed on Council files for 	Bligh Grant	<p>07 Jul 2022 11:15am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 07 July 2022 at 11:15:43 AM - Policies (a)-(f) on exhibition; policies (g)-(h) referred to EDTAC; policy (i)-COMP-minor amendment and adopted; policies (j)-(k) rescinded; policy (n) Flags on exhibition; policies (j) PIDs and (k) UCC to Councillor W/shop.</p>
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ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>these citizens including Electronic Content Management (ECM) records.</p> <p>5. Council rescinds: j) Access to Council Documents V4.0 (Attachment L) k) Excluding Abusive or Disruptive Customers from Council Premises V3.0 (Attachment M)</p> <p>6. Intention to rescind the Flag Raising V4.0 (Attachment N) Policy be advertised and responses reported to the August Ordinary Meeting.</p> <p>7. Defer Internal Reporting and Public Interest Disclosures V1.0 (Attachment J) and Managing Unreasonable Conduct by Complainants V3.0 (Attachment K) to be referred to a Cr workshop for discussion prior to reporting back to Council.</p> <p>8.</p>		
24/05/2022	07.22.099	Committees Report: TOR for Biodiversity Advisory Committee	<p>That Council notes</p> <p>1. the Terms of Reference (ToR) for the Clarence Biodiversity Advisory Committee (Attachment A) and call for nominations for the Committee for a period of two weeks from 27 May to 10 June.</p> <p>2. the delay in tabling the proposed committee members for the two sports committees due to continued engagement with sporting clubs to determine members.</p>	Bligh Grant	<p>01 Jun 2022 8:24am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:24:55 AM - This was posted 27 May here < https://www.clarence.nsw.gov.au/Council/Governance-and-transparency/Committees/Nominate-to-join-an-Advisory-Committee >.</p>
28/06/2022	07.22.118	Committees Report	<p>That Council:</p> <p>1. Endorse representatives from the following groups to the Clarence Sports Committee: Grafton Pistol Club; Rushforth Park Town Clubs; Grafton Athletics Club; Coutts Crossing Recreation Incorporated; Grafton Dragon Boat Club; Grafton Supa Oldie Soccer Club; Grafton Basketball Association; Hawthorne Park Equestrian User Group; Grafton Netball Association; Junction Hill Tennis Club; Clarence Valley BMX Club; Coutts Crossing Croquet Club; Grafton Touch Football; Grafton Vintage Motor Vehicle Club; Grafton Hockey Association; Clarence River Yacht Club; Clarence River Sailing Club; Coutts Crossing Football Club Inc; Grafton Rowing Club; North Coast Football; Clarence River Cricket Association; Clarence River Junior Cricket Association; Grafton Ghosts Rugby League Football Club; Grafton City Tennis Club; Grafton Tigers AFL Club.</p> <p>2. Endorse representatives from the following sporting groups to the Lower Clarence Sports Committee: Big River Sailing Club; Clarence Coast Dragon Boat Club; Clarence Coast Magpies JNR RLFC; Clarence River U3A Croquet Group; Harwood Cricket Club; Iluka Cricket Club; Iluka Football Club; Lawrence Golf & Sports Club; Lawrence Rodeo; Lower Clarence Cricket Association; Lower Clarence Magpies RLFC; Lower Clarence Netball Association; Lower Clarence Pony Club; Lower Clarence Tennis Association; Maclean Dirt Bike Club; Maclean Football Club; Maclean Show Society; Maclean Mantra Swimming Club; Yamba Dog Sports Training Group; Yamba Football Club; Yamba Buccaneers Rugby Club; Yamba Cycling Club Yamba Touch Football.</p> <p>3. Endorse the following representatives for the Clarence Valley Economic Development and Tourism Committee: Robin Gibb (South Grafton Progress Association); Kerrie Dimattia (Grafton Jacaranda Festival); Scott Graham; Mark Blackadder (Grafton Jacaranda Festival); Tania Williams (TAFE NSW); Marie Howlett; Steve Tranter (Clarence River Historical</p>	Bligh Grant	<p>01 Jul 2022 12:10pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 July 2022 at 12:10:22 PM - Items 1-5: Secretaries of the two sports committees, EDTAC, WEWG and Biodiversity Committees emailed re confirmation of nominations + unsuccessful (and to email both types; also with induction docs circulated--C of C, ToRs, Handbook). Item 2: Kath A advised; Item 3: Jackadgery Minutes posted to Web.</p>

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For Action - Open - Completed

			<p>Society); Graeme Nicholson; Annie Dodd; Liza Bloomer; Christine Tyler (Maclean Business Chamber); Robert Cook; Angela Carroll, Ling Gazzard and Adam Gordan.</p> <p>4. Endorse the following representatives for the Water Efficiency Working Group Advisory Committee: Leonie Blain (Clarence Valley Conservation Coalition); John Edwards (Clarence Environment Centre; Inc.); Tina Young and Rhonda Coleman.</p> <p>5. Endorse the following representatives for the Biodiversity Advisory Committee: John Edwards (Clarence Environment Centre Inc.); Barbara Lindley (Lions Club of Clarence-Environmental and Landcare Representative); Joanne Cunningham (Blicks Community Inc.); Linda Wright; Peter Lake; Laura Noble; Adrian Deville; Phil Redpath.</p> <p>6. Endorse a recommendation that Jennifer O'Brien be appointed to the Clarence Valley Access Committee.</p> <p>7. Accept the Minutes of the Jackadgery Hall Management Committee meeting held 12 March 2022.</p>		
22/02/2022	07.22.012	Advisory and section 355 committees establishment and Councillor participation	<p>That Council:</p> <ol style="list-style-type: none"> adopt the recommended advisory committees be established. call for an Expression of interest from the community for nomination to be on these advisory committees in accordance with the relevant Terms of Reference. appoint councillor representatives for the following Advisory Committees: <ul style="list-style-type: none"> Clarence Coast & Estuary Management Committee – Clancy (Chair) and Smith (Councillor) Clarence Sports Committee – Novak (Chair) and Whaites (Councillor) Lower Clarence Sports Committee – Whaites (Chair) and Novak (Councillor) Clarence Valley Aboriginal Advisory Committee – 1 Chair and 4 Councillor Clarence Valley Access Committee – Toms (Chair) and Pickering (Councillor) Clarence Valley Climate Change Committee – Clancy (Chair) and Smith (alternate) Clarence Valley Community and Cultural Committee – Whaites (Chair) and Smith (Councillor) Saleyards (Grafton) Advisory Committee – Novak (Chair) and Johnstone (alternate) Floodplain Risk Management Committee – Novak (Councillor) and Tiley (alternate) adopt the recommended section 355 committees be established. call for an Expression of interest from the community for nomination to be on the section 355 committees in accordance with Terms of Reference. appoint councillor representation for the following External Committees: <ul style="list-style-type: none"> Bushfire Management Committee – Novak (Councillor) [Vote Novak – 6/Clancy – 3] 	Bligh Grant	<p>03 Mar 2022 2:26pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 2:26:25 PM - Recommendations 1-7 and recommendation 10 have been completed; Recommendation 8, i.e., formation of (i) a Biodiversity Advisory Committee and (ii) the further establishment of the Economic Development and Tourism Advisory Committee are ongoing.</p>

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			<p>Arts Northern Rivers – Pickering (Councillor) NPWS Iluka Community Consultation Forum – Toms (Councillor)</p> <p>7. appoint councillors representation for the following Statutory Committees: Clarence Regional Library – Toms & Johnstone (Councillors) Local Traffic Committee – Johnstone (Councillor) and Pickering (alternate)</p> <p>8. form a Biodiversity Advisory Committee and an Economic Development and Tourism Advisory Committee: a. with Terms of Reference being prepared for the March Workshop; and b. thereafter Expressions of Interest being called for membership; and c. appoint Clancy (Chair) and Johnstone (alternate) to the Biodiversity Advisory Committee d. appoint Day (Chair) and Smith (Councillor) representative to the Economic Development and Tourism Advisory Committee</p> <p>9. consider other advisory committees at future workshop to provide guidance on the preparation of Terms of Reference including proposed purpose and membership.</p> <p>10. defer establishment of the Clarence Valley Aboriginal Advisory Committee pending discussion with local Aboriginal communities and organisations.</p>		
22/02/2022	07.22.013	OLG Independent Review of Processes and Procedures for Councillor Misconduct: Information and Council Submission	<p>That Council make a submission to the Office of Local Government's review of the councillor misconduct framework in NSW identifying the following points as detailed further in the report:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Clarify the gravity of misconduct to enable lower level breaches to be dealt with by the organisation to reduce costs <input type="checkbox"/> a separate Code of Conduct is required for councillors and staff <input type="checkbox"/> the General Manager should be removed from the initial handling of Code of Conduct complaints about elected members. <input type="checkbox"/> the cost impact of Code of Conduct assessments. 	Bligh Grant	03 Mar 2022 3:02pm Bligh Grant - Completion Completed by Bligh Grant (action officer) on 03 March 2022 at 3:02:17 PM - This item has been emailed to the OLG as a submission to the Review. See ECM 2333263.
24/05/2022	07.22.098	Legal Services Tender 2022-2026	<p>That:</p> <p>1. The following firms be appointed to Council's panel to provide legal services to Council for the period June 2022 to June 2026:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Marsdens Law Group <input type="checkbox"/> Local Government Legal <input type="checkbox"/> Moray and Agnew <input type="checkbox"/> Maddocks <input type="checkbox"/> Pikes & Verekers Lawyers <input type="checkbox"/> Sparke Helmore Lawyers <input type="checkbox"/> Burridge Harris & Flynn <p>2. When advising the firms that they have been selected for the panel of solicitors, it will be reiterated that Council reserves the right to seek expert advice from alternative firms on specific matters or in the event of any perceived or real conflicts of interest.</p>	Bligh Grant	01 Jun 2022 8:22am Bligh Grant - Completion Completed by Bligh Grant (action officer) on 01 June 2022 at 8:22:06 AM - All the successful tenderers have been emailed and some have already submitted their acceptances. Unsuccessful also emailed.
22/02/2022	07.22.006	MOD2021/0053 - Modify location of Advertising Sign - BP Service Station - 113 River Street, Maclean	<p>That Council</p> <p>1. Approve Section 4.55(1A) Application MOD2021/0053 to modify DA2014/0586 subject to the amended condition contained in Schedule 1.</p> <p>2. Request the applicant to have a dimming mechanism from 10pm to 6am to reduce the impact on the neighbours including the caravan park and residents.</p>	Carmen Landers	03 May 2022 12:25pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Carmen Landers (action officer) on 03 May 2022 at 12:25:47 PM - completed

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					04 Mar 2022 10:12am Carmen Landers Draft modification completed. Waiting on applicant regarding condition on dimmer switch
22/03/2022	07.22.041	REV2021/0012 - Division 8.2 Review of refusal for DA2021/0374 - Three (3) Multi Dwelling Housing Units and Strata Subdivision - 11 High Street, Yamba	That Council: 1. Support a variation to Clause G2(9) of the Residential Zones Development Control Plan and allow stacked parking for one car space per unit; and 2. Approve the development under REV2021/0374 subject to the draft Advices and Conditions contained in Schedule 1.	Carmen Landers	03 May 2022 12:32pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 03 May 2022 at 12:32:39 PM - Approval issued and objectors notified 03 May 2022 12:32pm Carmen Landers Approval issued and objectors notified
26/04/2022	07.22.064	MOD2021/0082 - Modification of DA2017/0173 - Reduce number of medical suites and hospital beds and alterations to built form - 201 Queen Street, Grafton	That Council approve Section 4.55(1A) Application (MOD2021/0082) to modify DA2017/1073 subject to the amended Advices and Conditions contained in Schedule 1.	Carmen Landers	10 Jun 2022 12:53pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:53:48 PM - Completed 10 Jun 2022 12:52pm Carmen Landers Modified notice issued and submitters notified
26/04/2022	07.22.065	MOD2022/0015 - Modification of SUB2009/0008 - 14 lot subdivision - Havelock Street, Lawrence	That Council: 1) Approve Section 4.55 Application (MOD2022/0015) to modify SUB2009/0008 subject to the amended Advices and Conditions contained in Schedule 1, and including the following further amendments: <input type="checkbox"/> Delete Condition 40. <input type="checkbox"/> Replace Condition 41 with "Prior to construction commencing undertake a single inspection of trees within the road reserve by a suitable qualified person or with a WIRES member present. All construction activities are to avoid disturbance to any koalas to the greatest extent practicable, whilst permitting the approved subdivision works to occur". <input type="checkbox"/> Replace Condition 42 with "Entry and exit to the site for construction plant, deliveries and personnel is from Exmouth Street. This does not restrict the required ancillary construction activities, for example water and sewer construction, outside the site as noted on the approved construction drawings. 2) Note the voluntary nature of the proposed modification, which is made in response to community concerns, and associated environmental benefits about tree retention and koala habitat and on this basis: a) refund the Section 4.55 fee and waive Construction Certificate (CC2010/0368) Amendment fee for SUB2009/0008; b) waive the future Section 4.55 fees associated with DA2021/0788; and c) absorb the cost of Council undertaking live sewer and water main connection works. 3) Note and refuse the request to waive indexation of the section 64 Sewer and Water Head Works Charges and section 94 (now section 7.11) Developer Contributions.	Carmen Landers	10 Jun 2022 12:54pm Carmen Landers - Completion Completed by Carmen Landers (action officer) on 10 June 2022 at 12:54:23 PM - Completed 10 Jun 2022 12:53pm Carmen Landers Modified notice of determination issued and submitters notified
22/02/2022	07.22.007	DA2021/0558 - Multi Dwelling Housing (136 Dwellings, exhibition Home, Community Facilities &	That Council note the submission of Council's Assessment Report to the Northern Regional Planning Panel for determination of DA2021/0558 for the proposed Multi Dwelling Housing development.	Carmen Landers	03 May 2022 12:31pm Carmen Landers - Completion

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

		Associated Infrastructure) - No. 8 Park Avenue, Yamba			Completed by Carmen Landers (action officer) on 03 May 2022 at 12:31:25 PM - completed 04 Mar 2022 10:12am Carmen Landers Noted									
28/06/2022	07.22.109	Request for Works in Kind Contribution towards Stormwater and Road Works for Gulmarrad Drainage	That Council: 1. Accept the cost of the works in kind as \$237,514.89 to provide necessary stormwater infrastructure to the Gulmarrad area in accordance with the Part S of the Residential Zones DCP, Gulmarrad Stormwater Management Contributions Plan 1997 and Condition 18 of SUB2009/0038. 2. Note the refund amount of \$237,514.89 will be from the Gulmarrad Stormwater Management contributions fund which currently has a balance of \$567,773.28 as of 30 April 2022. 3. Retain part of the funds and allocate to the respective Drainage and Road Contributions funds to enable the release of 16 lots for SUB2009/0038 as follows: <table style="margin-left: 40px;"> <tr> <td>Rural Roads</td> <td>\$1,933.67 x 15 lots =</td> <td>\$29,005.05</td> </tr> <tr> <td>Gulmarrad Drainage</td> <td>\$1,945.90 x 15 lots =</td> <td><u>\$29,188.50</u></td> </tr> <tr> <td>TOTAL</td> <td></td> <td>\$58,193.55</td> </tr> </table> 4. Refund the amount of \$179,321.34 (\$237,514.89 - \$58,193.55) from the Gulmarrad Drainage Section 7.11 fund to the developer as a works in kind contribution towards Gulmarrad stormwater infrastructure.	Rural Roads	\$1,933.67 x 15 lots =	\$29,005.05	Gulmarrad Drainage	\$1,945.90 x 15 lots =	<u>\$29,188.50</u>	TOTAL		\$58,193.55	Carmen Landers	05 Jul 2022 11:06am Carmen Landers - Completion Completed by Carmen Landers (action officer) on 05 July 2022 at 11:06:26 AM - Payment Requisition completed and sent to finance for processing 05 Jul 2022 11:05am Carmen Landers Payment Requisition signed and forwarded to Finance
Rural Roads	\$1,933.67 x 15 lots =	\$29,005.05												
Gulmarrad Drainage	\$1,945.90 x 15 lots =	<u>\$29,188.50</u>												
TOTAL		\$58,193.55												
24/05/2022	07.22.097	2021/22 Monthly Financial Report - April 2022	That Council: 1. Note the monthly financial information report for April 2022, attached to this report. 2. Endorse the proposed General Fund variations as set out in this report totalling \$22,875, which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report. 3. Endorse the proposed variations, which decrease Financial Reserves by \$3,516,113 which will be included in the 2021/22 General Purpose Financial Statements Refer to Audit report. 4. Note and endorse the grant applications as identified in Attachment B.	Christi Brown	26 May 2022 2:30pm Christi Brown - Completion Completed by Christi Brown (action officer) on 26 May 2022 at 2:30:34 PM - Budget Variation Journals posted. No further action required.									
26/04/2022	07.22.077	2021/22 Quarterly Budget Review Statement - March 2022	That Council: 1. Receive and note the information in the Quarterly Budget Review Statement to March 2022. 2. Approve General Fund variations detailed in this report totalling \$55,144, which results in a projected General Fund budget surplus of \$17,464 for the year. 3. Approve the variations for the Financial Reserves as detailed in this report totalling \$9,120,422, which results in a projected decrease in the External and Internal Reserves Funds of \$22,491,361. 4. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report.	Christi Brown	12 May 2022 8:13am Christi Brown - Completion Completed by Christi Brown (action officer) on 12 May 2022 at 8:13:13 AM - Journals approved - no further action required									
22/03/2022	07.22.054	Request for Rates Donation - Lawrence Historical Society Inc.	That Council: 1. Vary the Donations Policy criteria in this instance to approve the donation of the outstanding balance of the rates and annual charges for 2021/2022 (balance owing \$1,022) to Lawrence Historical Society. 2. Consider additional requests for donations for the 2022/2023 financial year by the Lawrence Historical Society in line with Policy provisions.	Christine Bultitude	28 Mar 2022 10:53am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:53:43 AM - LHS advised of the Council decision. Rates section notified of rates donation for processing									

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

22/03/2022	07.22.053	Cultural and Sports Trust Fund	That Council approve donations from the Clarence Valley Cultural and Sports Trust Fund: 1. \$300 to assist Martina Williams, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022; and 2. \$300 to assist Mackenna Ensby, who has been selected to represent NSW at the 2022 National U18 Hockey Championships in Cairns Qld from 6-14 April 2022.	Christine Bultitude	28 Mar 2022 10:52am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 28 March 2022 at 10:52:18 AM - Applicants notified of council decision. Payments processed ready for next external pay run 28 Mar 2022 10:47am Christine Bultitude Applicants notified of council decision. Payments processed ready for next external pay run
28/06/2022	07.22.130	Development Application Fee Waiver Request - Clarence Family Day Care	That Council approve the refund \$937.66 to Clarence Family Day Care for fees paid in accordance with the Donations Policy.	Christine Bultitude	12 Jul 2022 10:17am Christine Bultitude - Completion Completed by Christine Bultitude (action officer) on 12 July 2022 at 10:17:11 AM - Refund will be processed once applicant has returned Supplier Information form with updated bank details for EFT payment. 12 Jul 2022 10:12am Christine Bultitude Applicant has been advised (ECM:2377707). Refund payment is being arranged.
22/02/2022		Motion	That letters of condolence be sent to the families of the late Frank Mack and Baillieu Myer.	Christine George	29 Mar 2022 11:29am Christine George - Completion Completed by Christine George (action officer) on 29 March 2022 at 11:29:29 AM - completed 29 Mar 2022 11:28am Christine George Letters completed and sent 3 March 2022
22/03/2022	07.22.037	Superannuation payments to Councillors	That: 1. Council approve payment of the superannuation contribution payments additional to the annual fee paid to elected members. 2. Council note a superannuation contribution payment allocation will be included in the draft 2022/2023 budget currently being prepared. 3. Councillors who wish to receive the superannuation contribution payment at the current superannuation guarantee charge, complete the ATOs online 'choice of superannuation fund' form and return it to the A/General Manager by COB 29 July 2022. 4. Councillors who wish either to forgo the superannuation contribution payment or receive a payment that is less than the superannuation guarantee contribution (currently 10%), notify the A/General Manager in writing by COB 29 April 2022.	Christine George	06 May 2022 1:43pm Laura Black - Completion Completed by Laura Black on behalf of Christine George (action officer) on 06 May 2022 at 1:43:34 PM - Councillors have responded regarding access to superannuation. 06 May 2022 1:39pm Laura Black Councillors responses collated. 29 Mar 2022 11:30am Christine George Ongoing until the 29 April 2022
26/04/2022	07.22.085	RFT22/05 - CWA William Ager Park Walkway	That Council: 1. Accept the tender from Wagners CFT Manufacturing Pty Ltd for RFT22/05 – CWA William Ager Park Walkway at a cost of \$848,765.00 (GST	David Sutton	15 May 2022 2:17pm David Sutton - Completion

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>inclusive) to be funded from William Agar Park Pathway, Yamba (Fin Proj 321006, Sub Service 341).</p> <ol style="list-style-type: none"> 2. Authorise the General Manager to approve variations up to 5% of the contract value. 3. Reallocate \$185,000 from Fin Proj 550181 – Parks & Reserves – Access Pavement & Carparks to fund the additional contract sum and project contingency and included in Q3 of the Quarterly Budget Review Statement (QBR). 		Completed by David Sutton (action officer) on 15 May 2022 at 2:17:48 PM - Letter of Award issued to contractor, commencement meeting held, project in progress
26/04/2022	05.22.006	Completion of Maclean CBD Riverside Precinct Boardwalk	<p>That Council</p> <ol style="list-style-type: none"> 1. Seek State and/or Commonwealth funding to enable an updated, relevant, and compatible design and estimate for completion of the Maclean CBD Riverside Precinct Boardwalk. 2. That upon completion of the above, Council search for grants and make representations to State and Federal Parliamentarians to complete the Maclean CBD boardwalk. 	David Sutton	15 May 2022 2:19pm David Sutton - Completion Completed by David Sutton (action officer) on 15 May 2022 at 2:19:22 PM - Masterplan provided to Manager OS&F, advise to Manager OS&F to inform exec to lobby state and federal members for funding
22/02/2022		Minutes of Extraordinary Meeting of Council dated 3 December 2021	<p>That the Minutes of Extraordinary Meeting of Council dated 3 December 2021, copies of which have been circulated, be noted with the following amendments:</p> <ol style="list-style-type: none"> 1. Remove 19:06 from Motion (page 2) 2. Add wording in italics (page 2): Point of Order (1) – Cr Toms - <i>Why are we going into confidential session as the Ombudsman's letter is not a Council document it is addressed to Mr and Mrs Cairns.</i> 3. Remove Point of Order (4 (could not be heard on microphone) (page 3) Point of Order (4) – Cr Lysaught – Cr Clancy is not speaking to the amendment. Clancy disagrees and asks not to be interrupted. The Chair rules against the point of order and asks Cr Clancy not to raise his voice and allows him to continue debate. 4. Amend time from 4.47pm - Council moved into open forum at 4.57pm. (page 3) 5. Amend spelling from Moition to Motion (page 4) 6. Amend Cr Baker to Cr Williamson in Point of Orders 11 and 12 (page 4) Point of Order (11) – Cr Clancy – Cr Baker Cr Williamson is totally out of line. The Chair upheld the Point of Order and advised Cr Baker Cr Williamson his words were a bit strong. 7. Add new Point of Order between Points of Orders 13 and 14 (page 4) Point of Order – Cr Williamson – Cr Novak, it is in the Proposed Motion that was signed by two Councillors. The Chair upheld the Point of Order 8. Remove the word Government (page 4) Point of Order (15) – Cr Baker - If the report tells us that there were discussions with Local Government Area Command comment then it is reporting something true and if Cr Toms says its untrue and can prove it then she is fine to do so if not then she is out of order. 9. Points of Orders to be renumbered as a result of deletion and additions. <p>Further noting that Council's Minutes are not a transcript, they are an abbreviation of decisions made.</p>	Debbie McGilvray	24 Mar 2022 11:47am Debbie McGilvray - Completion Completed by Debbie McGilvray (action officer) on 24 March 2022 at 11:47:25 AM - Completed action 24 Mar 2022 11:46am Debbie McGilvray Minutes amended and republished to website
22/02/2022	07.22.008	Clarence Valley Local Environmental Plan 2011. Housekeeping Amendment 2021. REZ2021/0005	<p>That Council:</p> <ol style="list-style-type: none"> 1. As the Planning Proposal authority, adopt the Planning Proposal for the Housekeeping Amendments 2021, reference REZ2021/0005, to the <i>Clarence Valley Local Environmental Plan 2011</i> (Attachment B); 2. As the Planning Proposal authority, advise the Department of Planning, Industry and Environment that Council will use the local plan-making 	Deborah Wray	28 Mar 2022 12:50pm Deborah Wray - Completion Completed by Deborah Wray (action officer) on 28 March 2022

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>delegations under Section 3.36 of the <i>Environmental Planning and Assessment Act 1979</i> to finalise the amendments to the <i>Clarence Valley Local Environmental Plan 2011</i>; and</p> <p>3. Explore opportunities for heritage interpretation in the Clarence Valley, particularly in association with relevant Council projects.</p>		<p>at 12:50:44 PM - In progress for legal finalisation.</p> <p>28 Mar 2022 12:48pm Deborah Wray</p> <p>A legal opinion has been requested from Parliamentary Counsel and is awaited. upon receipt of this this the final maps and details are to be sent to the Department of Planning Industry and Env as part of the plan finalisation process. , Interpretation opportunities to be explored when grants become available and could form part of Grafton main street revitalisation project.</p>
22/02/2022	07.22.031	Proposed Road Closure - Part Chatsworth Street, Maclean	<p>1. That Council,</p> <ol style="list-style-type: none"> i. permanently close part of Chatsworth Street, Maclean, adjoining Lot 351 DP 1269387 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$8,000.00 plus GST if applicable and consolidate with Lot 351 DP 1269387 iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. <p>2. That the landowner meet all costs associated with the road closure</p>	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion</p> <p>Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:35 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.</p>
24/05/2022	07.22.104	Proposed Dedication of Lot 14 DP 858248 as Public Road	<p>That Council dedicate Lot 14 DP 858248, as depicted shaded red in Figure 1, as public road in accordance with section 10 of the <i>Roads Act 1993</i> to allow the implementation of the Transport for New South Wales Shared Pathway Project.</p>	Eloise Casson	<p>04 Jul 2022 12:16pm Eloise Casson - Completion</p> <p>Completed by Eloise Casson (action officer) on 04 July 2022 at 12:16:36 PM - Completed</p> <p>04 Jul 2022 12:14pm Eloise Casson</p> <p>The Classification of Lot 14 as Operational was carried out via Gazette on 03/06/2022. This matter is now complete</p>
22/02/2022	07.22.029	Proposed Road Closure - Part Road Reserve Off Orara Way, Glenreagh	<p>1. That Council</p> <ol style="list-style-type: none"> i. permanently close part of the road reserve off Orara Way, Glenreagh, adjoining Lot 4 DP 247797 (figure 1) ii. classify the newly created lot as 'operational' land iii. transfer the newly created lot to the adjoining landowner for \$10,000.00 plus GST if applicable iv. affix the Common Seal to the survey and transfer documentation v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements. <p>2. That the Landowner meet all costs associated with the road closure.</p>	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion</p> <p>Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:24 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.</p>
22/02/2022	07.22.030	Proposed Road Closure - Part Skinners Road, Pillar Valley	<p>1. That Council</p> <ol style="list-style-type: none"> i. permanently close part of Skinners Road, Pillar Valley, adjoining Lot 1 DP 240931 (Figure 1) subject to a survey confirming that the 	Eloise Casson	<p>03 Mar 2022 3:19pm Eloise Casson - Completion</p> <p>Completed by Eloise Casson (action officer) on 03 March 2022</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>shed located on Lot 185 DP 709485 is not encroaching onto the road reserve.</p> <p>ii. classify the newly created lot as 'operational' land.</p> <p>iii. Transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with the applicant's adjoining Lot.</p> <p>iv. affix the Common Seal to the survey and transfer documentation.</p> <p>v. authorise the General Manager to execute all documents relating to the closure and sale to affect the above requirements.</p> <p>2. The landowner is to meet all costs associated with the road closure.</p>		at 3:19:30 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.032	Proposed Road Closure - Part Tancreds Lane, Clarence	<p>1. That Council</p> <p>i. permanently close part of Tancred Lane, Clarence, bisecting Lot 6 DP748364 (figure 1)</p> <p>ii. classify the newly created lot as 'operational' land</p> <p>iii. transfer the newly created lot to the adjoining landowner for \$3,000.00 plus GST if applicable and consolidate with Lot 6 DP748364</p> <p>iv. affix the Common Seal to the survey and transfer documentation</p> <p>v. authorise the General Manager to execute all documents related to the closure and sale to affect the above requirements.</p> <p>2. The landowner is to meet all costs associated with the road closure</p>	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:40 PM - Noted. Applicants have been notified and Solicitor engaged to prepare the DOA.
22/02/2022	07.22.028	Classification of Lot 179 DP1279607 as Operational	That Council proceed with classifying Lot 179 in DP 1279607 as Operational Land.	Eloise Casson	03 Mar 2022 3:19pm Eloise Casson - Completion Completed by Eloise Casson (action officer) on 03 March 2022 at 3:19:13 PM - Noted. Records have been updated.
22/03/2022	07.22.057	Proposed Road Closure - Part Harold Tory Drive, Yamba	<p>1. That Council:</p> <p>i. permanently close part of Harold Tory Drive, Yamba, adjoining Lots 162 and 163 DP1265281 (refer Figure 1)</p> <p>ii. classify the newly created Lots as 'operational' land</p> <p>iii. engage a valuer on behalf of the adjoining landowners to determine sale prices</p> <p>iv. transfer the newly created Lot adjoining Lot 163 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable</p> <p>v. transfer the newly created Lot adjoining Lot 162 to the adjoining landowners for the sale price determined by the valuation plus GST if applicable</p> <p>vi. consolidate the newly created Lots with adjoining Lots 162 & 163 DP1265281</p> <p>vii. authorise the Acting General Manager to execute all documents related to the closure and sale to affect the above requirements</p> <p>2. The landowners are to meet all costs associated with the road closure</p>	Eloise Casson	28 Mar 2022 9:52am Eloise Casson - Completion Completed by Eloise Casson (action officer) on 28 March 2022 at 9:52:16 AM - Completed 28 Mar 2022 9:48am Eloise Casson - Applicants have been notified of Council Resolution, - Solicitor has been engaged to prepare the DOA, - Survey quotes have been requested from two local surveyors
22/03/2022	07.22.056	Clarence and Lower Clarence Sports Committees - Funding	<p>That Council allocate:</p> <p>1. \$527.28 (ex GST) to the Grafton Dragon Boat Club to storage shed improvements at Corcoran Park from the Clarence Sports Committee funding allocation.</p> <p>2. \$36,672.72 (ex GST) from PJ 541500 to supply and install portable grandstands at Ellem Oval and JJ Lawrence Fields from the balance of the Clarence Sports Committee funding allocation.</p> <p>3. \$2,800.00 (ex GST) from PJ 541500 to upgrade change room lighting at McKittrick Park from the balance of the Clarence Sports Committee funding allocation.</p>	Gavin Beveridge	07 Apr 2022 3:12pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:12:30 PM - Completed. 07 Apr 2022 3:09pm Gavin Beveridge Successful letters are being issued to the sporting organisations.

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<p>4. The unspent funds of \$968.72 to be returned to Sports Income Reserve RA11035</p> <p>5. \$18,217.59 (ex GST) to the Maclean Manta Rays Swimming Club to supply and install electronic timing System at Maclean Centenary pool from the Lower Clarence Sports Committee funding allocation.</p> <p>6. \$2,485.50 (ex GST) to the Yamba Football Club to electrical upgrade to the clubhouse at Yamba Ngayundi Sports Complex from the Lower Clarence Sports Committee funding allocation.</p>		
22/02/2022	07.22.033	Clarence and Lower Clarence Sports Committees – Minutes of Meetings	That Council receive and note the Minutes from Monday 15 November 2021 Clarence Sports Committee and Lower Clarence Sports Committee meetings.	Gavin Beveridge	<p>07 Apr 2022 3:08pm Gavin Beveridge - Completion Completed by Gavin Beveridge (action officer) on 07 April 2022 at 3:08:43 PM - Completed.</p> <p>25 Feb 2022 10:34am Gavin Beveridge Noted.</p>
26/04/2022	07.22.059	Cr Clancy - LGNSW Special Conference 2022	That Council note the information provided by Councillor Clancy after attending the LGNSW Special Conference.	Greg Clancy	<p>10 May 2022 2:19pm Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Greg Clancy (action officer) on 10 May 2022 at 2:19:51 PM - Noted</p>
26/04/2022	07.22.083	North Grafton Sewage Treatment Plant Upgrade - Petition	<p>That Council</p> <p>1. Notes the petition regarding the North Grafton Sewage Treatment Plant and, given the time which has elapsed since the petition was prepared.</p> <p>2. Consider the petition with any further works that occur with any further upgrades to the North Grafton STP.</p>	Greg Mashiah	<p>13 May 2022 2:33pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:33:15 PM - Resolution noted</p> <p>13 May 2022 2:32pm Greg Mashiah Resolution noted</p>
22/02/2022	07.22.026	Notice of Motion to LGNSW Special Conference - Floodplain Maintenance Funding	<p>That Council endorse the following Motion submitted to the LGNSW Special Conference:</p> <p><i>That Local Government NSW lobbies the NSW Government to amend Section 59A and 191A of the Local Government Act to give councils power of entry to construct and maintain flood mitigation works.</i></p>	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:41 PM - Completed</p> <p>05 Apr 2022 3:47pm Greg Mashiah Noted.</p>
22/02/2022	07.22.027	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam - Foreshadowed Variation	<p>That Council notes:</p> <p>1. The foreshadowed variation for Contract T20/21 due to adverse ground conditions, and</p> <p>2. The final variation will be included in the Q3 budget adjustment.</p>	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:33 PM - Completed</p> <p>05 Apr 2022 3:47pm Greg Mashiah Noted</p>
22/02/2022	07.22.025	Property 113466 Sewer Connection Fee	That Council approve a variation to the 2021/22 adopted fees and charges for Property 113466 and only charge the "Sewer Connection Application" fee being \$279 and exclude the capital component fee of \$11,979.	Greg Mashiah	<p>03 May 2022 3:47pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 03 May 2022 at 3:47:56 PM - completed</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

					05 Apr 2022 3:45pm Greg Mashiah Customer advised by resolution on 23/02.
28/06/2022	07.22.134	Scope & Design Rushforth Road 32ML Replacement Reservoir	That Council: 1. Notes that due to the specific site knowledge Hunter H2O has gained by preparing the Rushforth Road Water Treatment Plant Master Plan and the cost and time savings from a single consultant preparing both the reference design and tender documentation, extenuating circumstances exist under Section 55(i) of the Local Government Act in that a satisfactory result would not be achieved by inviting tenders for undertaking the Reference Design and Project Management Support for the Rushforth Road Water Treatment Plant Reservoir Upgrade. 2. Accepts the proposal from Hunter H2O to undertake the Rushforth Road 32ML reservoir replacement Reference Design and Project Management Support in the amount of \$329,048.50 (including GST), to be funded from Financial Project 950571 (Scope & Design Rushforth Road 32ML replacement reservoir).	Greg Mashiah	01 Jul 2022 9:00am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:00:48 AM - Completed 01 Jul 2022 8:59am Greg Mashiah Order issued to Hunter H2O for engagement
28/06/2022	07.22.135	Draft North Coast and Border Rivers Regional Water Strategies - Council submissions	That Council: 1. Notes the draft <i>North Coast Regional Water Strategy</i> and the draft <i>Border Rivers Regional Water Strategy</i> . 2. Endorses the submissions to the strategies.	Greg Mashiah	01 Jul 2022 9:05am Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 01 July 2022 at 9:05:31 AM - Completed 01 Jul 2022 9:01am Greg Mashiah Submission sent on Border Rivers Regional Strategy and Department advised that Council endorsed North Coast Regional Strategy
26/04/2022	10.22.002	Contract T20/21 - Shannon Creek Dam Remediation of Tailwater Dam Variation	That Council notes the variation price for Contract T20/21 <i>Shannon Creek Dam Remediation of Tailwater Dam</i> is \$5,256,757.55 (including GST).	Greg Mashiah	13 May 2022 2:34pm Greg Mashiah - Completion Completed by Greg Mashiah (action officer) on 13 May 2022 at 2:34:18 PM - Completed 13 May 2022 2:33pm Greg Mashiah Variation approval advised to Contractor
22/03/2022	07.22.044	Draft Diggers Headland Reserve Vegetation Management Plan - Crown Land	That Council place the draft <i>Diggers Headland Reserve Vegetation Management Plan</i> on public exhibition for a minimum period of 28 days and if there are no submissions or comment received that the Plan be adopted.	Heather Mitchell	10 May 2022 3:24pm Heather Mitchell - Completion Completed by Heather Mitchell (action officer) on 10 May 2022 at 3:24:35 PM - Document is on public exhibition for 28 days. 29 Mar 2022 11:54am Heather Mitchell Document to be placed on exhibition for 28 days 29 Mar 2022 11:51am Heather Mitchell - Target Date Revision

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For Action - Open - Completed

					Target date changed by Heather Mitchell from 05 April 2022 to 05 April 2022
26/04/2022	05.22.004	Membership of Northern Rivers Joint Organisation (NRJO)	That Council 1. make application to the Northern Rivers Joint Organisation seeking full membership of that body, in lieu of the Council's current Associate non-voting status. 2. include a recurrent allocation of \$46,000 for membership of the Northern Rivers Joint Organisation, in the 2022/2023 draft budget as a post public exhibition inclusion prior to adoption of the budget in June 2022.	Ian Tiley	12 May 2022 11:19am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Ian Tiley (action officer) on 12 May 2022 at 11:19:39 AM - no further action required - motion was lost
26/04/2022	07.22.066	REV2022/0001 - Division 8.2 Review of DA2021/0252 for Dwelling and Carport - Review of Road Standard and Landscape Plan Conditions - 5-7 Conway Street, Lawrence	That Council support the Section 8.2 Review REV2022/0001 of Development Approval DA2021/0252 subject to the amended and deleted conditions contained in Schedule 1.	James Hamilton	10 May 2022 2:33pm James Hamilton - Completion Completed by James Hamilton (action officer) on 10 May 2022 at 2:33:28 PM - Applicant advised of Council outcome and amended notice of determination issued 29/04/2022 10 May 2022 2:32pm James Hamilton applicant advised of Council resolution and amended notice of determination issued 29/4/22
22/02/2022	07.22.005	DA2019/0539 - Monthly Market - Harbour Street, Yamba (Whiting Beach Carpark)	That Council approve Development Application DA2019/0539 subject to the draft Advices and Conditions of Consent contained in Schedule 1.	James Hamilton	03 Mar 2022 3:18pm James Hamilton - Completion Completed by James Hamilton (action officer) on 03 March 2022 at 3:18:17 PM - determination issued 28/02/2022 and submitters advised of Council resolution. 28 Feb 2022 8:57am James Hamilton Notice of Determination issued and submitters notified of Council resolution.
22/03/2022	07.22.039	REV2021/0013 - Review of MOD2021/0029 - Amend/Restructure Conditions to Allow Staging of Development and Removal of Intersection Works - Orion Drive, Yamba	That Council approve REV2021/0013 subject to the amendments proposed in the draft Advices and Conditions contained in Schedule 1.	James Hamilton	28 Mar 2022 2:31pm James Hamilton - Completion Completed by James Hamilton (action officer) on 28 March 2022 at 2:31:48 PM - determination issued 28 Mar 2022 2:31pm James Hamilton notice of determination issued to applicant and submitters advised of council resolution
28/06/2022	07.22.106	REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island	That Council refuse REV2022/0002 - Division 8.2 Review of DA2021/0303 (Refusal determination) - 5 Carrington Street, Palmers Island on the basis of points: 1. Previous recommended refusal by Council staff supported by Council 2. Objections by neighbours 3. LEP & DCP (Clause T7 3c) designed to ensure maximum distance from the riverbank in the designated Palmers Island "Erosion Zone"	James Hamilton	01 Jul 2022 9:27am James Hamilton - Completion Completed by James Hamilton (action officer) on 01 July 2022 at 9:27:37 AM - notice of determination issued and

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For Action - Open - Completed

			<p>4. Climate Change issues have intensified locally since this "Erosion Zone" was established</p> <p>5. Front setback should better align with others houses in this streetscape and also minimise distance for provision of power and other services.</p>		<p>submitter advised of outcome 1/7/22</p> <p>01 Jul 2022 9:27am James Hamilton notice of determination issued and submitters advised of outcome 1/7/22</p>
26/04/2022	07.22.068	Draft Community Participation Plan	<p>That Council:</p> <ol style="list-style-type: none"> 1. endorse the draft Community Participation Plan for public exhibition and associated community consultation and engagement for 28 days; 2. delegate authority to the A/General Manager to make any minor amendments to the draft Community Participation Plan for publishing purposes prior to public exhibition; and 3. note that all submissions received, any recommended changes to the draft Community Participation Plan and other supporting material will be reported to Council for approval following the exhibition period. 	Jasmine Oakes	<p>12 May 2022 11:20am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Jasmine Oakes (action officer) on 12 May 2022 at 11:20:09 AM - Document on exhibition & will be reported back following consultation</p> <p>10 May 2022 2:33pm Jasmine Oakes The draft Community Participation Plan is on public exhibition until 27 May - report to June Council meeting</p>
22/03/2022	07.22.042	Planning Proposal REZ2021/0001 - Lot 2 DP839420, Spring Street, South Grafton	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the submissions received (Attachment A) regarding the exhibited planning proposal; 2. Support the planning proposal to rezone the subject land from SP3 Tourist to B5 Business; 3. Note that the relevant strategies and plans will be considered with any future development applications, including the Business Zones DCP and the Grafton Precinct Plan to ensure a quality design outcome to support an attractive southern entrance to Grafton; 4. Note that adequate provision of flood storage during flood events will be considered as part of future development applications; and 5. Exercise its delegated authority as local plan-making authority pursuant to section 3.36(2) of the <i>Environmental Planning and Assessment Act 1979</i> to take all necessary steps to make and finalise the amendment to the <i>Clarence Valley Local Environmental Plan 2011</i>. 	Jasmine Oakes	<p>26 May 2022 2:39pm Jasmine Oakes - Completion Completed by Jasmine Oakes (action officer) on 26 May 2022 at 2:39:01 PM - All actions have been finalised. The CVLEP amendment was notified on 20 May 2022</p> <p>26 May 2022 2:09pm Jasmine Oakes The CVLEP (map amendment 2) has ben finalised - notification date: 20 May 2022</p> <p>02 May 2022 12:31pm Jasmine Oakes The planning proposal is in the finalisation stgae - mapping to be approval by DPE</p> <p>29 Mar 2022 12:22pm Jasmine Oakes Processing the finalisation of the LEP amendment through Planning Portal - estimated finalisation is four to six weeks.</p>
26/04/2022	07.22.081	Local Traffic Committee	<ol style="list-style-type: none"> 1. That the recommendations of the Local Traffic Committee included in the Minutes of the 6 April 2022 meeting be adopted by Council. 2. That Council note the Councillors in attendance were Cr Steve Pickering and Cr Peter Johnstone. 	Julie Wilks	<p>12 May 2022 11:12am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Julie Wilks (action officer) on 12 May 2022 at 11:12:47 AM - Noted</p>
24/05/2022	07.22.087	Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the Audit Risk and Improvement Committee: 	Kallet Ward	<p>30 May 2022 3:49pm Kallet Ward - Completion</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

			<ul style="list-style-type: none"> a. Terms of Reference b. Internal Audit Charter c. Three year Strategic Internal Audit Plan 2022-2025 d. Annual Internal Audit Plan 2022-2023 <p>2. Note the Audit, Risk and Improvement Committee meeting minutes for 7 and 28 April 2022.</p>		<p>Completed by Kallet Ward (action officer) on 30 May 2022 at 3:49:55 PM - Noted and completed</p> <p>27 May 2022 9:45am Kallet Ward</p> <p>Noted. Council has endorsed the key documents to support the operations of the Audit, Risk and Improvement Committee (ARIC).</p>
22/02/2022	07.22.015	Independent Chair for the Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ul style="list-style-type: none"> 1. appoint Neville Parsons as Chair of the Audit, Risk and Improvement Committee for the term of the Council. 2. seek the assistance of the Chair in assessing and recommending appointment of other independent members of the Audit, Risk, and Improvement Committee. 3. appoint a councillor as an observer to the Audit, Risk, and Improvement Committee for the term of the council. <p>That Cr Johnstone be appointed as the observer to the Audit, Risk, and Improvement Committee for the term of the council.</p>	Kallet Ward	<p>08 Mar 2022 11:18am Kallet Ward - Completion</p> <p>Completed by Kallet Ward (action officer) on 08 March 2022 at 11:18:04 AM - Completed</p> <p>08 Mar 2022 11:11am Kallet Ward</p> <p>COUNCIL RESOLUTION - 07.22.015a, Noted. Cr Johnstone has been accepted as the observer of the ARIC</p> <p>08 Mar 2022 11:01am Kallet Ward</p> <p>COUNCIL RESOLUTION - 07.22.015, 1. Neville Parsons has accepted the offer to be the chair of the ARIC, 2. Noted. Chair has been assisting with the appointment of other independent members, 3. Noted. Cr Johnstone has been appointed as the observer of the ARIC</p>
22/03/2022	07.22.050	Independent Committee Members for the Audit, Risk and Improvement Committee (ARIC)	<p>That Council</p> <ul style="list-style-type: none"> 1. Appoint Barry Ford as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council. 2. Appoint Christine Tyler as an independent committee member of the Audit, Risk and Improvement Committee for the term of the Council. 	Kallet Ward	<p>28 Mar 2022 2:04pm Kallet Ward - Completion</p> <p>Completed by Kallet Ward (action officer) on 28 March 2022 at 2:04:24 PM - The action has been completed, an ARIC committee will be established soon.</p> <p>28 Mar 2022 1:53pm Kallet Ward</p> <p>Noted. A letter of appointment will be sent to the 2 independent committee members that Council adopted for the Audit, Risk and Improvement Committee.</p>
22/03/2022	07.22.034	Councillor Pickering - LGNSW Special Conference 2022	<p>That Council note that information provided by Councillor Pickering after attending the LGNSW Special Conference 2022.</p>	Karlie Chevalley	<p>25 Mar 2022 9:26am Karlie Chevalley - Completion</p> <p>Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:26:55 AM - Noted</p>

ACTION SCHEDULE FROM COUNCIL MEETING

For Action - Open - Completed

22/02/2022	07.22.018	Council Meeting Checklist - Update on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	24 Feb 2022 3:53pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 24 February 2022 at 3:53:23 PM - Items updated 24 Feb 2022 3:51pm Karlie Chevalley Items being updated.
22/03/2022	07.22.036	Councillor Toms - LGNSW Special Conference 2022	That Council note that information provided by Councillor Toms after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:12 AM - Noted
24/05/2022	07.22.096	Checklist Meeting Schedule - Updates on Actions Taken	That Council note the schedule of actions taken on resolutions and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	30 May 2022 3:44pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 30 May 2022 at 3:44:47 PM - Completed 30 May 2022 3:44pm Karlie Chevalley Updated.
22/03/2022	07.22.051	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:21 AM - Actions updated
26/04/2022	07.22.074	Checklist Meeting Schedule - Updates on Actions Taken	That the schedule of actions taken on Council resolutions be noted and those resolutions marked as complete be removed from the checklist.	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:47 PM - Actions being monitored - noted
22/03/2022	07.22.035	Councillor Johnstone - LGNSW Special Conference 2022	That Council note that information provided by Councillor Johnstone after attending the LGNSW Special Conference.	Karlie Chevalley	25 Mar 2022 9:27am Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 25 March 2022 at 9:27:03 AM - Noted
26/04/2022	07.22.075	Conference Attendance for 2022	That Council 1. Send one Councillor to the ALGA conference in accordance with Council policy, that being Cr Allison Whites because we already have a Council resolution approving her attendance. 2. Approve Councillor Whites attendance to the ALGA pre-conference Regional Forum; and 3. Approve Councillor Whites attendance to the ALGWA Conference.	Karlie Chevalley	10 May 2022 2:18pm Karlie Chevalley - Completion Completed by Karlie Chevalley (action officer) on 10 May 2022 at 2:18:21 PM - Actions completed 10 May 2022 2:18pm Karlie Chevalley Actioned
22/03/2022	07.22.045	2021/22 Monthly Financial Report - February 2022	That Council: 1. Note the monthly financial information report for February 2022, attached to this report. 2. Endorse the proposed variations, which have a net zero impact on both the Financial Reserves and Budgeted General Fund Result for inclusion in the March Quarterly Budget Review Statement to be reported in April 2022.	Kate Maginnity	19 Apr 2022 9:14pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 19 April 2022 at 9:14:22 PM - 21/22 Revised Budget updated accordingly

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For Action - Open - Completed

			3. Note and endorse the grant applications as identified in Attachment B.		19 Apr 2022 9:12pm Kate Maginnity 21/22 Revised Budget updated accordingly
26/04/2022	07.22.062	Integrated Planning and Reporting Framework 2022/2023	That Council deal with Recommendations 1, 3 and 4 separately to Item 2. That Council: 1. The following draft IP&R suite of documentation be endorsed for public exhibition until close of business on Monday 6 June 2022: a. the revised Community Engagement Strategy (Attachment A) b. the revised Delivery Program 2022/2025 (Attachment B) c. the 2022/23 Operational Plan (Attachment C) d. the Resourcing Strategy incorporating: (Attachment D) <input type="checkbox"/> the Long Term Financial Plan (2022/2032 to 2031/2032) <input type="checkbox"/> the Workforce Management Strategy (2022/2023– 2025/2026) <input type="checkbox"/> the Asset Management Strategy (2022/2023 – 2031/2032) 2. Members of the public be invited to make written submissions with regard to the draft documentation, while it is on public exhibition. 3. Following the period of public exhibition, the draft documents as amended as a result of consideration of public submissions, be considered for adoption at the June Ordinary Meeting of Council. 1. The 2022/2023 Fees and Charges (Attachment E) be endorsed for public exhibition until close of business on Monday 6 June 2022.	Kate Maginnity	11 May 2022 11:10am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 11 May 2022 at 11:10:14 AM - IP&R document suite placed on public exhibition.
24/05/2022	07.22.095	Extension to Office of Local Government Financial Reporting Requirements sought	That Council submit a request to the Office of Local Government for extension for lodgement of the 2021/2022 Annual Financial Statements to February 2023.	Kate Maginnity	16 Jun 2022 1:17pm Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 16 June 2022 at 1:17:13 PM - Request for extension sent to OLG 14/6/2022. Council will be advised of the outcome once received. 16 Jun 2022 1:15pm Kate Maginnity Extension Requeste emailed to OLG - 14/6/2022
26/04/2022	07.22.061	Application For Permanent Single Year Special Variation of 2.5% in 2022/2023	That Council 1. Apply for a permanent single year special variation of 2.5% (inclusive of the 0.7% population factor) for 2022/2023, under S508(2) of the Local Government Act. 2. Receive a report on the outcome of its application to IPART for a permanent single year special variation of 2.5%. 3. Continue to achieve efficiency gains through service reviews and corporate process improvements with a view to increasing operational maintenance levels and capital renewals.	Kate Maginnity	11 May 2022 11:09am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 11 May 2022 at 11:09:32 AM - Application lodged, Service reviews scheduled. Outcomes will lbe reported back to Council as and when received. 11 May 2022 11:08am Kate Maginnity IPART Additional Rate Variation Application lodged. Outcome will be advised to Council when received.

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For Action - Open - Completed

28/06/2022	07.22.122	Integrated Planning and Reporting Framework 2022/2023	<p>That Council</p> <ol style="list-style-type: none"> Note the public exhibition period submissions contained within the report in summary and attached to the report in full. Consider items 2a, 2b, 2c, 2d, Community Engagement Strategy, Delivery Program, Operational Plan and Resourcing Strategy separately to item 3 fees and charges. <p>That Council:</p> <ol style="list-style-type: none"> Note the public exhibition period submissions contained within the report in summary and attached to the report in full. Adopt the following: <ol style="list-style-type: none"> the Community Engagement Strategy the Delivery Program 2022/2025 the Operational Plan 2022/2023 the Resourcing Strategy incorporating <ol style="list-style-type: none"> the Long Term Financial Plan (2022/2032 to 2031/2032) the Workforce Management Strategy (2022/2023– 2025/2026) the Asset Management Strategy (2022/2023 – 2031/2032) Delegate authority to the A/General Manager to make any minor amendments to the Integrated Planning & Reporting Framework documents for publishing purposes. <p>Adopt the 2022/2023 Fees and Charges (Attachment A), subject to the following amendment to the reconnection fee following removal of a water limiter "reconnection fee (within 3 working days) – notification by 12:00pm no charge"</p> <p>UNAN</p>	Kate Maginnity	11 Jul 2022 2:51pm Alex Moar - Completion Completed by Alex Moar on behalf of Kate Maginnity (action officer) on 11 July 2022 at 2:51:41 PM - Noted
22/02/2022	07.22.019	2021/22 Quarterly Budget Review Statement - December 2021	<p>That Council:</p> <ol style="list-style-type: none"> Receive and note the information in the Quarterly Budget Review Statement to December 2021. Approve General Fund variations detailed in this report totalling (\$187,000), which results in a projected General Fund budget surplus of \$72,608 for the year. Approve the variations for the Financial Reserves as detailed in this report totalling \$10,000, which results in a projected decrease in the External and Internal Reserves Funds of \$31,611,783. Note and endorse the receipt of funds due to successful grant applications as detailed in the body of this report. 	Kate Maginnity	04 Mar 2022 8:17am Kate Maginnity - Completion Completed by Kate Maginnity (action officer) on 04 March 2022 at 8:17:38 AM - Noted - Budget Variations processed in Corporate Systems accordingly
26/04/2022	05.22.003	Clarence Valley Aboriginal Consultative Committee	That Council note the information contained in this Minute and support the proposed process for re-establishing a Clarence Valley Aboriginal Consultative Committee as soon as practicable.	Kath Arndell	12 May 2022 11:18am Karlie Chevalley - Completion Completed by Karlie Chevalley on behalf of Kath Arndell (action officer) on 12 May 2022 at 11:18:45 AM - Work has commenced to re-establish committee
22/02/2022	07.22.011	RFT 21/42 Evaluation Report - Supply and installation of additional Solar battery storage	That Council accept the tender from Jarcon Pty Ltd trading as Harelec Services for RFT 21/42 - PV Solar, Battery Storage and Standby Generator and car park shelter at the Rushforth Road Works Depot (RRWD) at a cost of \$855,363.64 (GST exclusive) to be funded from PJ 995188 CAP00241 RRWD Solar Power Upgrade and PJ 994653 Renewable Energy & Energy Efficiency.	Ken Wilson	01 Apr 2022 1:01pm Ken Wilson - Completion Completed by Ken Wilson (action officer) on 01 April 2022 at

